

Minutes of the Town of Sennett Organizational Town Board Meeting Held on Thursday, January 6, 2022, at 5:30 PM at the Sennett Town Office Building.

Members Present: Thomas Blair, Supervisor
Richard Gagliardi, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Robert Edmunds, Councilman

Also Present: Kathleen Salisbury, Town Clerk
Jeremy Bacon, Planning Board Chairman

CALL TO ORDER - The meeting is called to Order.

PLEDGE OF ALLEGIENCE - The meeting is opened with the pledge to the flag and a prayer by Supervisor Blair.

ROLL CALL - Supervisor Blair opens the organizational meeting with a Roll Call, Councilman Gagliardi, Councilman Wellauer, Councilman Rizzo, Supervisor Blair and Councilman Edmunds are present.

APPROVAL OF MEETING MINUTES - This approval is waived as the regular Town Board meeting will be held on January 20th. No Objections.

SCHEDULED SPEAKERS - As this is an Organizational Meeting, Supervisor Blair advises there are no scheduled speakers.

PUBLIC COMMENT PERIOD - Motion is made by Councilman Edmunds to open the Public Comment Period, seconded by Councilman Wellauer. All in favor. 5 ayes 0 nays 0 absent, carried. With no public comments, a motion to close is made by Councilman Rizzo and seconded by Councilman Edmunds. All in favor. 5 yes 0 nays 0 absent, carried.

DEPARTMENT REPORTS - Supervisor Blair advises there will be no department reports at this organizational meeting and they will be on the agenda for the regular Town Board meeting on January 20th.

OLD BUSINESS - Supervisor Blair advises that the quotes for outside security cameras have been distributed to the Board for review. Pursuant to the Procurement Policy, we are to source a second bid and get further information for licensing costs. Our current IT management, CNY Business Systems, advertises that they do cabling and security. It was agreed to seek a bid from current IT company. There is an additional quote and the Board will compare the quotes to be sure they are similar.

NEW BUSINESS

- TOWN APPOINTMENTS - a list of 2022 appointments was distributed to the Board.

- FORMATION OF AD HOC COMMITTEES - a list of 2022 Committees was distributed to the Board.

- OTHER APPROVALS - a list of Other Approvals was distributed to the Board

Supervisor Blair went over the list of Appointments, Committees and Other Approvals. Councilman Rizzo raised a concern over the proposed fees per hour for the Planning Board Attorneys Fees from Attorney Giacona. Supervisor Blair advised that he discussed the fees with Mr. Giacona and advised that the fees are fixed according to our fee schedule and an hourly rate would only be charged for special projects.

Planning Board Chairman Bacon advised that he would advise the Board if the special rates would go into effect for a special project, if requested by the Planning Board and confirmed by the Town Board if the budget monies are there.

Supervisor Blair goes through the list of proposed Appointments with terms, Ad Hoc Committees and Other approvals, as revised with appointment terms.

2022 Appointments

Planning Board:

Jeremy Bacon = new 7 year term. Also appointed as Planning Board Chairman.

Mike Case = moved from Alternate to full PB member to fill Glenn Fletcher's remaining term.

Mary Major = new term as Alternate for one year.

There is one additional alternate position opening for one year.

Zoning Board of Appeals:

David Sikora = new 5 year term.

Harold Gilfus = moved from Alternate to full ZBA member to fill Bob Edmund's remaining term through 12/31/2023.

ZBA position = One remains open and will be advertised

Board of Assessment Review:

Arlie Howell = new 5 year term.

Ethics Board = To Be Advertised

Bookkeeper = Cheri Major

Code Enforcement Officer = Tom Passarello

Zoning Enforcement Officer = Jerry VeVone

Fire Marshall = Jerry VeVone

Deputy Highway Superintendent = Daniel Short

Town Historian = Tom Gray
Constables = Charles Augello, Al Parsons and Chris White
Court Clerk = Deborah French
Records Management Officer = Kate Salisbury
Vital Statistics Registrar = Kate Salisbury
Deputy Vital Statistics Registrar = Tom Gray (until a new Deputy Clerk is hired)
Dog Control Officer = FLDPA
Water and Sewer Billing Clerk = Kris A. LaPointe
Water and Sewer Clerk Collector = Kate Salisbury

Audit Firm = Inero & Co.
Banks = M&T, Savannah Bank, Lyons National Bank, Cayuga Lake
Tompkins Health Consortium Representative = Tom Blair
Owasco Lake Watershed Committee Representative = Tom Blair

Town Board Consulting Attorneys = Costello Cooney & Fearon
Planning Board Consulting Attorney = Dominic Giacona
Zoning Board of Appeals Consulting Attorneys = Costello Cooney & Fearon
Consulting Engineer = MRB Group
Official Town Newspaper = Auburn Citizen

2022 Ad Hoc Committees

Agricultural Committee
Business Committee
Sennett Seniors Committee
Veterans Affairs Committee
Technology Committee
Parks and Recreation Committee

Other Approvals

Advance Conference Expenses = \$1,000.00
Mileage Reimbursement Rate = \$.585
Approval of bills lawfully due that may accrue a late charge or finance fees
(subject to review and recommendation of Supervisor and Bookkeeper)
Permit Fee Schedule
Planning Board Attorney Fees Schedule
Planning Board Engineering Fees Schedule
Rules of Procedure for Town Board Meetings
2022 Town Board Regular Meeting Nights - 3rd Thursdays at 6:30 p.m.

Motion made by Councilman Gagliardi, seconded by Councilman Wellauer to approve the appointments and committees as revised.

Roll Call vote

Councilman Gagliardi Yes

Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes

The appointments and committees are adopted. The new members and appointments were sworn in. Supervisor Blair will be the liaison to the Ad Hoc Committees and will sit at the first meeting to appoint a chairperson and determine how the meetings will be held.

SUPERVISOR CORRESPONDENCE/REPORT - Supervisor Blair advises that FLDPA has been appointed as the dog control officer and the contract will be reviewed and discussed at the January 20th meeting. He further advises that he has been speaking with Bookkeeper Major to discuss the fees for the water project to date. The matter will be further discussed at the next board meeting.

EXECUTIVE SESSION (IF ANY) - A motion is made by Councilman Rizzo, seconded by Councilman Gagliardi to enter Executive Session to discuss fees for the Water District #1 and #3 contract negotiations fees as well as the medical information concerning an employee. The Board Members and Supervisor Blair enter Executive Session.

PAYMENT OF MONTHLY BILLS - (NOT APPLICABLE)

MOTION TO ADJOURN MEETING - Motion to adjourn was made by Councilman Gagliardi, seconded by Councilman Wellauer. All in favor.

Respectfully submitted,
Kathleen Salisbury, Town Clerk
Town of Sennett