

Minutes of the Town of Sennett Town Board Meeting Held on Thursday, January 18, 2024, at 6:30 PM at the Sennett Town Office Building.

Members Present: Thomas Blair, Supervisor
James Vivenzio, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Kristopher LaPointe, Councilman (Excused)

Also Present: Bill Perkins, Acting Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
Cheri Major, Bookkeeper
Harold Gilfus, Code Enforcement Officer
Kathleen Salisbury, Town Clerk

Residents: Bill Feocco, Brandon LaSagna, Jim Jeffers, Jerry & Cathy
Sankey, Lee Fordock
Vince Ryan, Brian Manthey

Remotely: Tom Gray

CALL TO ORDER - The meeting is called to Order at 6:30 p.m. by Supervisor Blair.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Supervisor Blair are present. Councilman LaPointe is excused.

APPROVAL OF MEETING MINUTES - Meeting Minutes for December 7, 2023, December 21, 2023, December 28, 2023, January 4, 2024 and January 8, 2024 are reviewed and approved by the Board, motion made by Councilman Wellauer and seconded by Councilman Vivenzio; 4 ayes 0 nays 1 absent. Carried.

PUBLIC HEARING - NONE

SCHEDULED SPEAKERS

1. Kari Terwilliger, County Planning - Supervisor Blair read the report of K. Terwilliger concerning the work on the hospitality-overlay district and went over the proposed dates for the post-card mailing, public information meeting, public hearing, intro and enactment dates for proposed changes to zoning law.

2. Vince Ryan, Keplinger Freeman – Town Park – Mr. Ryan went over the Phase I Plan for the park renovations. Bryan Manthey went over the restroom facility area.

PUBLIC BE HEARD – Motion is made by Councilman Wellauer to open the Public Be Heard Period, seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

Bill Feocco, Highway Department Employee and Union Steward – Mr. Feocco presents to the Board a letter expressing concerns of inflation/cost of living increases. The current contract on behalf of the highway department employees is in effect from 01/01/2021-12/31/2025. Union Steward/Highway Employee Feocco has asked the Board to consider adding a cost-of-living adjustment to the highway department employee’s for the remaining two years of the contract to assist with inflation increases.

With no further public comments, a motion to close is made by Councilman Rizzo and seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

DEPARTMENT REPORTS

- a. **Attorney** – Attorney Andino advises he is finalizing the solar law and it will be ready for introduction at the February meeting. He continues to conduct research with regard to the Sennett Meadows resident age limit.
- b. **Bookkeeper** – Bookkeeper Major advises the Board that budget adjustments in the amount of \$61,304 to transfer to the fund balance. Discussion is held.

Motion is made by Councilman Vivenzio, seconded by Councilman Rizzo to accept the budget adjustment in the amount of \$61,304 as recommended by Bookkeeper Major on 1/18/2024.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

A discussion is held regarding water and sewer billing. Supervisor Blair recommends a work session for water and sewer budgets. A discussion is also held with creating an ad hoc committee for water and sewer billing.

A motion is made by Supervisor Blair, seconded by Councilman Wellauer to create an ad hoc committee for water and sewer billing with 3-5 members including Water & Sewer Superintendent LaPointe, Bookkeeper Major, Councilman Rizzo and may be an additional individual.

- c. **Planning Board** – Councilman Rizzo advised, on behalf of Chairman Edmunds, that the PB had their organizational meeting and appointed Mike Szozda as

representative of the Cayuga County Planning. Councilman Rizzo makes to a motion to appoint Mike Szozda as the Cayuga County Planning Board representative, seconded by Councilman Wellauer. All in favor.

- d. **Codes/Fire Marshal** – Code Enforcement Officer Gilfus advised his report was in the Board’s packet. Issued 4 permits, 94 year to date through end of December. 6 inquiries. 1 Certificate of Occupancy and 1 violation. He has been following up on previously issued permits. A discussion is held regarding permit fees.

A motion is made by Councilman Wellauer, seconded by Supervisor Blair, to amend the current fee schedule for 2024 to cap the shed permit at 300sf at a cost of \$40, and a new line item for a shed greater than 300sf will be a cost of \$100.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
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Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

- e. **Zoning Enforcement Officer** – Councilman Wellauer read the report of Zoning Officer VeVone who has been working on the storage facility, dog kennel, Digester, reviewing amendments to zoning law, sign regulations and several phone calls.
- f. **Assessor** – Councilman Wellauer read the report of Assessor Lowe who has been working on exemptions and meeting with residents regarding same. In addition, new building permits were entered into the RPS software.
- g. **Fire Dept.** – Assistant Chief LaSagna read the report of the Fire Department. Responded to 496 calls to date, 47 in December. The Fire Department has a new website. Supervisor Blair continues to work with the fire department regarding ambulance services
- h. **Highway Dept.** – Acting Highway Superintendent Bill Perkins advised his report was in the Board’s packet. In addition, the gutters and down spouts will be installed on the salt barn on February 12th. They have been busy with the storm in January, a lot of storm brush cleanup. The new hire, Mr. Hares started on 1/16, Mr. Powers has been doing well for the three weeks he has been here.
- i. **Water Dept.** – Water Superintendent Kristopher A. LaPointe’s report was in the Board’s meeting packet for their review. In addition, a hydrant was hit by a State snowplow on Route 5 that will need to be repaired. The Pine Ridge water tank damage claim from the storm last fall has been approved. The last resident on Mutton Hill Road will be on the new water main by 1-20.

- j. Town Clerk** - Town Clerk Salisbury advised the December 2023 monthly report was in the Board's meeting packet for their review. Fees received of \$5,783.50 for 10 dog licenses, 4 building permits, 15 death certificate copies, 1 dog release, 1 decal, and 1 site plan review, with the amounts disbursed to the Supervisor in the amount of \$5,760.05, \$14.00 to the NYS Animal Population Control Program, and \$9.45 for decals
- In addition, there were 8 Accessible Parking Permits assigned to residents in need.

k. Dog Control Officer - There was no report from the dog control officer.

l. Committees

- *Parks & Rec* - Councilman Rizzo advised the Park Committee would like to order the equipment from Parkitects in the amount of \$75,186.00 and use the funds from the money previously allocated by the prior board. There is only one day available for installation left in June. A discussion is held.

A motion is made by Councilman Rizzo, seconded by Councilman Vivenzio to authorize Supervisor Blair to sign the proposal contract with Landscape Structures in the amount of \$75,186.00 for the extension to the playground equipment.

- *Veteran Affairs* - The office is complete. A ribbon cutting will be scheduled for a later date. The quotes for the memorial flags and pole will be in shortly.
- *Historian* - The office is complete, and work has begun.

OLD BUSINESS

- Town Records Project update - working with MRB on grant.
- E-Code 360 codification project status - meeting to be scheduled to move forward
- Veteran Affairs/Historian Office project update (ribbon cutting) - a date will be scheduled in the near future
- Water & Sewer Rate studies - tabled
- Salt Barn (final closeout status) - covered earlier
- Town Hall capital needs (Ed Rizzo) - in progress
- Town branding & marketing project (Jim Vivenzio) - discuss later and will put in newsletter asking for Town input
- Town Employee Handbook review (Kris LaPointe) - in the works
- Vehicle and Traffic Safety Signs status (roll out status) - Rt 20 sign is up. Franklin near 5 corners will be next.
- Out of district Water and Sewer User Agreement - Vitale - Complete on our end. Agreements have been sent for filing with the County.
- New Insurance Plans for Town Retirees, 65 and older - the new Plan for retirees is in effect.
- Possible updates to Subdivision Law re: water/wells - Supervisor Blair met

- with Mr. Lynch, IDA and MRB regarding the infrastructure master plan.
- Civil Service updates (Michael Wellauer) – Councilman Wellauer continues to work with the County regarding our roster and current and outdated positions.
- AED purchases/replacements (Michael Wellauer) – Councilman Wellauer continues to work on replacing the AED for the Town and a new one for the Highway Department.

NEW BUSINESS - NONE

SUPERVISOR CORRESPONDENCE/REPORT -

Fire District map, Supervisor Blair continues to meet with the FD & Certificate of Need for the Town.

Supervisor Blair has had meetings with the County to explore Sennett for parcels available for Micron.

The Association of Town’s meeting will be held in February. Councilman Rizzo will be attending.

A discussion was held regarding the recent storm and those without power. Supervisor Blair reminds the Board about TextMyGov and resources on how to reach out to residents when needed.

EXECUTIVE SESSION (IF NECESSARY) - NONE

PAYMENT OF MONTHLY BILLS – Vouchers – Motion by Councilman Rizzo, seconded by Councilman Wellauer to pay the vouchers with three or more signatures. With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING – Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Rizzo. All in favor. 8:36 p.m.

Respectfully submitted,

Kathleen Salisbury, Town Clerk
Town of Sennett

January 18 2024

Supervisor Blair and Town Board Members.

Since the last contract that has taken place, interest rates, inflation, goods, and necessities have become more expensive.

Inflation has gone from 1.9 to 7 to 5.1 in the pandemic years. Interest rates have been creeping upward as well.

The raises that have been given to highway employees aren't near what cost of living expenses have gotten to be.

Although other employees of the town who do not have a contract have gained 18-22% wage increases since 2018. Highway employees have been getting 1% raise except one year in 2021 was 2%. The 4 Highway employees would so ask if a cost of living adjustment could be added for the last 3 years of the present contract to help compensate some of the expenses we have endured.

This would also allow for a wider area of perspective of employees for future job applications.

Thank you in advance for
your consideration on the matter.
Sincerely, Bill Jesco
Highway Employee.

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NEW BUSINESS - NONE

SUPERVISOR CORRESPONDENCE/REPORT -

Fire District map, Supervisor Blair continues to meet with the FD & Certificate of Need for the Town.

Supervisor Blair has had meetings with the County to explore Sennett for parcels available for Micron.

The Association of Town’s meeting will be held in February. Councilman Rizzo will be attending.

A discussion was held regarding the recent storm and those without power. Supervisor Blair reminds the Board about TextMyGov and resources on how to reach out to residents when needed.

EXECUTIVE SESSION (IF NECESSARY) - NONE

PAYMENT OF MONTHLY BILLS – Vouchers – Motion by Councilman Rizzo, seconded by Councilman Wellauer to pay the vouchers with three or more signatures. With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING – Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Rizzo. All in favor. 8:36 p.m.

Respectfully submitted,

Kathleen Salisbury, Town Clerk
Town of Sennett

January 18 2024

Supervisor Blair and Town Board Members.

Since the last contract that has taken place, interest rates, inflation, goods, and necessities have become more expensive.

Inflation has gone from 1.9 to 7 to 5.1 in the pandemic years. Interest rates have been creeping upward as well.

The raises that have been given to highway employees aren't near what cost of living expenses have gotten to be.

Although other employees of the town who do not have a contract have gained 18-22% wage increases since 2018. Highway employees have been getting 1% raise except one year in 2021 was 2%. The 4 highway employees would so ask if a cost of living adjustment could be added for the last 3 years of the present contract to help compensate some of the expenses we have endured.

This would also allow for a wider area of perspective of employees for future job applications.

Thank you in advance for
your consideration on the matter.
Sincerely, Bill Jesco
Highway Employee.

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Members Present: Thomas Blair, Supervisor
James Vivenzio, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Kristopher LaPointe, Councilman (Excused)

Also Present: Bill Perkins, Acting Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
Cheri Major, Bookkeeper
Harold Gilfus, Code Enforcement Officer
Kathleen Salisbury, Town Clerk

Residents: Bill Feocco, Brandon LaSagna, Jim Jeffers, Jerry & Cathy
Sankey, Lee Fordock
Vince Ryan, Brian Manthey

Remotely: Tom Gray

CALL TO ORDER - The meeting is called to Order at 6:30 p.m. by Supervisor Blair.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Supervisor Blair are present. Councilman LaPointe is excused.

APPROVAL OF MEETING MINUTES - Meeting Minutes for December 7, 2023, December 21, 2023, December 28, 2023, January 4, 2024 and January 8, 2024 are reviewed and approved by the Board, motion made by Councilman Wellauer and seconded by Councilman Vivenzio; 4 ayes 0 nays 1 absent. Carried.

PUBLIC HEARING - NONE

SCHEDULED SPEAKERS

1. Kari Terwilliger, County Planning - Supervisor Blair read the report of K. Terwilliger concerning the work on the hospitality-overlay district and went over the proposed dates for the post-card mailing, public information meeting, public hearing, intro and enactment dates for proposed changes to zoning law.

2. Vince Ryan, Keplinger Freeman – Town Park – Mr. Ryan went over the Phase I Plan for the park renovations. Bryan Manthey went over the restroom facility area.

PUBLIC BE HEARD – Motion is made by Councilman Wellauer to open the Public Be Heard Period, seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

Bill Feocco, Highway Department Employee and Union Steward – Mr. Feocco presents to the Board a letter expressing concerns of inflation/cost of living increases. The current contract on behalf of the highway department employees is in effect from 01/01/2021-12/31/2025. Union Steward/Highway Employee Feocco has asked the Board to consider adding a cost-of-living adjustment to the highway department employee’s for the remaining two years of the contract to assist with inflation increases.

With no further public comments, a motion to close is made by Councilman Rizzo and seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

DEPARTMENT REPORTS

- a. **Attorney** – Attorney Andino advises he is finalizing the solar law and it will be ready for introduction at the February meeting. He continues to conduct research with regard to the Sennett Meadows resident age limit.
- b. **Bookkeeper** – Bookkeeper Major advises the Board that budget adjustments in the amount of \$61,304 to transfer to the fund balance. Discussion is held.

Motion is made by Councilman Vivenzio, seconded by Councilman Rizzo to accept the budget adjustment in the amount of \$61,304 as recommended by Bookkeeper Major on 1/18/2024.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
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Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

A discussion is held regarding water and sewer billing. Supervisor Blair recommends a work session for water and sewer budgets. A discussion is also held with creating an ad hoc committee for water and sewer billing.

A motion is made by Supervisor Blair, seconded by Councilman Wellauer to create an ad hoc committee for water and sewer billing with 3-5 members including Water & Sewer Superintendent LaPointe, Bookkeeper Major, Councilman Rizzo and may be an additional individual.

- c. **Planning Board** – Councilman Rizzo advised, on behalf of Chairman Edmunds, that the PB had their organizational meeting and appointed Mike Szozda as

representative of the Cayuga County Planning. Councilman Rizzo makes to a motion to appoint Mike Szozda as the Cayuga County Planning Board representative, seconded by Councilman Wellauer. All in favor.

- d. **Codes/Fire Marshal** – Code Enforcement Officer Gilfus advised his report was in the Board’s packet. Issued 4 permits, 94 year to date through end of December. 6 inquiries. 1 Certificate of Occupancy and 1 violation. He has been following up on previously issued permits. A discussion is held regarding permit fees.

A motion is made by Councilman Wellauer, seconded by Supervisor Blair, to amend the current fee schedule for 2024 to cap the shed permit at 300sf at a cost of \$40, and a new line item for a shed greater than 300sf will be a cost of \$100.

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Roll call vote:

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- e. **Zoning Enforcement Officer** – Councilman Wellauer read the report of Zoning Officer VeVone who has been working on the storage facility, dog kennel, Digester, reviewing amendments to zoning law, sign regulations and several phone calls.
- f. **Assessor** – Councilman Wellauer read the report of Assessor Lowe who has been working on exemptions and meeting with residents regarding same. In addition, new building permits were entered into the RPS software.
- g. **Fire Dept.** – Assistant Chief LaSagna read the report of the Fire Department. Responded to 496 calls to date, 47 in December. The Fire Department has a new website. Supervisor Blair continues to work with the fire department regarding ambulance services
- h. **Highway Dept.** – Acting Highway Superintendent Bill Perkins advised his report was in the Board’s packet. In addition, the gutters and down spouts will be installed on the salt barn on February 12th. They have been busy with the storm in January, a lot of storm brush cleanup. The new hire, Mr. Hares started on 1/16, Mr. Powers has been doing well for the three weeks he has been here.
- i. **Water Dept.** – Water Superintendent Kristopher A. LaPointe’s report was in the Board’s meeting packet for their review. In addition, a hydrant was hit by a State snowplow on Route 5 that will need to be repaired. The Pine Ridge water tank damage claim from the storm last fall has been approved. The last resident on Mutton Hill Road will be on the new water main by 1-20.

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k. **Dog Control Officer** - There was no report from the dog control officer.

l. Committees

- *Parks & Rec* - Councilman Rizzo advised the Park Committee would like to order the equipment from Parkitects in the amount of \$75,186.00 and use the funds from the money previously allocated by the prior board. There is only one day available for installation left in June. A discussion is held.

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OLD BUSINESS

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EXECUTIVE SESSION (IF NECESSARY) - NONE

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Roll call vote:

Councilman Vivenzio	Yes
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Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING – Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Rizzo. All in favor. 8:36 p.m.

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CALL TO ORDER - The meeting is called to Order at 6:30 p.m. by Supervisor Blair.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Supervisor Blair are present. Councilman LaPointe is excused.

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- h. **Highway Dept.** – Acting Highway Superintendent Bill Perkins advised his report was in the Board’s packet. In addition, the gutters and down spouts will be installed on the salt barn on February 12th. They have been busy with the storm in January, a lot of storm brush cleanup. The new hire, Mr. Hares started on 1/16, Mr. Powers has been doing well for the three weeks he has been here.
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- j. **Town Clerk** - Town Clerk Salisbury advised the December 2023 monthly report was in the Board's meeting packet for their review. Fees received of \$5,783.50 for 10 dog licenses, 4 building permits, 15 death certificate copies, 1 dog release, 1 decal, and 1 site plan review, with the amounts disbursed to the Supervisor in the amount of \$5,760.05, \$14.00 to the NYS Animal Population Control Program, and \$9.45 for decals
 - In addition, there were 8 Accessible Parking Permits assigned to residents in need.

k. **Dog Control Officer** - There was no report from the dog control officer.

l. Committees

- *Parks & Rec* - Councilman Rizzo advised the Park Committee would like to order the equipment from Parkitects in the amount of \$75,186.00 and use the funds from the money previously allocated by the prior board. There is only one day available for installation left in June. A discussion is held.

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- *Veteran Affairs* - The office is complete. A ribbon cutting will be scheduled for a later date. The quotes for the memorial flags and pole will be in shortly.
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OLD BUSINESS

- Town Records Project update - working with MRB on grant.
- E-Code 360 codification project status - meeting to be scheduled to move forward
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- Town Employee Handbook review (Kris LaPointe) - in the works
- Vehicle and Traffic Safety Signs status (roll out status) - Rt 20 sign is up. Franklin near 5 corners will be next.
- Out of district Water and Sewer User Agreement - Vitale - Complete on our end. Agreements have been sent for filing with the County.
- New Insurance Plans for Town Retirees, 65 and older - the new Plan for retirees is in effect.
- Possible updates to Subdivision Law re: water/wells - Supervisor Blair met

- with Mr. Lynch, IDA and MRB regarding the infrastructure master plan.
- Civil Service updates (Michael Wellauer) – Councilman Wellauer continues to work with the County regarding our roster and current and outdated positions.
- AED purchases/replacements (Michael Wellauer) – Councilman Wellauer continues to work on replacing the AED for the Town and a new one for the Highway Department.

NEW BUSINESS - NONE

SUPERVISOR CORRESPONDENCE/REPORT -

Fire District map, Supervisor Blair continues to meet with the FD & Certificate of Need for the Town.

Supervisor Blair has had meetings with the County to explore Sennett for parcels available for Micron.

The Association of Town’s meeting will be held in February. Councilman Rizzo will be attending.

A discussion was held regarding the recent storm and those without power. Supervisor Blair reminds the Board about TextMyGov and resources on how to reach out to residents when needed.

EXECUTIVE SESSION (IF NECESSARY) - NONE

PAYMENT OF MONTHLY BILLS – Vouchers – Motion by Councilman Rizzo, seconded by Councilman Wellauer to pay the vouchers with three or more signatures. With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING – Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Rizzo. All in favor. 8:36 p.m.

Respectfully submitted,

Kathleen Salisbury, Town Clerk
Town of Sennett

January 18 2024

Supervisor Blair and Town Board Members.

Since the last contract that has taken place, interest rates, inflation, goods, and necessities have become more expensive.

Inflation has gone from 1.9 to 7 to 5.1 in the pandemic years. Interest rates have been creeping upward as well.

The raises that have been given to highway employees aren't near what cost of living expenses have gotten to be.

Although other employees of the town who do not have a contract have gained 18-22% wage increases since 2018. Highway employees have been getting 1% raise except one year in 2021 was 2%. The 4 Highway employees would so ask if a cost of living adjustment could be added for the last 3 years of the present contract to help compensate some of the expenses we have endured.

This would also allow for a wider area of perspective of employees for future job applications.

Thank you in advance for
your consideration on the matter.
Sincerely, Bill Jesco
Highway Employee.

Minutes of the Town of Sennett Town Board Meeting Held on Thursday, January 18, 2024, at 6:30 PM at the Sennett Town Office Building.

Members Present: Thomas Blair, Supervisor
James Vivenzio, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Kristopher LaPointe, Councilman (Excused)

Also Present: Bill Perkins, Acting Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
Cheri Major, Bookkeeper
Harold Gilfus, Code Enforcement Officer
Kathleen Salisbury, Town Clerk

Residents: Bill Feocco, Brandon LaSagna, Jim Jeffers, Jerry & Cathy
Sankey, Lee Fordock
Vince Ryan, Brian Manthey

Remotely: Tom Gray

CALL TO ORDER - The meeting is called to Order at 6:30 p.m. by Supervisor Blair.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Supervisor Blair are present. Councilman LaPointe is excused.

APPROVAL OF MEETING MINUTES - Meeting Minutes for December 7, 2023, December 21, 2023, December 28, 2023, January 4, 2024 and January 8, 2024 are reviewed and approved by the Board, motion made by Councilman Wellauer and seconded by Councilman Vivenzio; 4 ayes 0 nays 1 absent. Carried.

PUBLIC HEARING - NONE

SCHEDULED SPEAKERS

1. Kari Terwilliger, County Planning - Supervisor Blair read the report of K. Terwilliger concerning the work on the hospitality-overlay district and went over the proposed dates for the post-card mailing, public information meeting, public hearing, intro and enactment dates for proposed changes to zoning law.

2. Vince Ryan, Keplinger Freeman – Town Park – Mr. Ryan went over the Phase I Plan for the park renovations. Bryan Manthey went over the restroom facility area.

PUBLIC BE HEARD – Motion is made by Councilman Wellauer to open the Public Be Heard Period, seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

Bill Feocco, Highway Department Employee and Union Steward – Mr. Feocco presents to the Board a letter expressing concerns of inflation/cost of living increases. The current contract on behalf of the highway department employees is in effect from 01/01/2021-12/31/2025. Union Steward/Highway Employee Feocco has asked the Board to consider adding a cost-of-living adjustment to the highway department employee’s for the remaining two years of the contract to assist with inflation increases.

With no further public comments, a motion to close is made by Councilman Rizzo and seconded by Councilman Vivenzio. All in favor. 4 ayes 0 nays 1 absent, carried.

DEPARTMENT REPORTS

- a. **Attorney** – Attorney Andino advises he is finalizing the solar law and it will be ready for introduction at the February meeting. He continues to conduct research with regard to the Sennett Meadows resident age limit.
- b. **Bookkeeper** – Bookkeeper Major advises the Board that budget adjustments in the amount of \$61,304 to transfer to the fund balance. Discussion is held.

Motion is made by Councilman Vivenzio, seconded by Councilman Rizzo to accept the budget adjustment in the amount of \$61,304 as recommended by Bookkeeper Major on 1/18/2024.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

A discussion is held regarding water and sewer billing. Supervisor Blair recommends a work session for water and sewer budgets. A discussion is also held with creating an ad hoc committee for water and sewer billing.

A motion is made by Supervisor Blair, seconded by Councilman Wellauer to create an ad hoc committee for water and sewer billing with 3-5 members including Water & Sewer Superintendent LaPointe, Bookkeeper Major, Councilman Rizzo and may be an additional individual.

- c. **Planning Board** – Councilman Rizzo advised, on behalf of Chairman Edmunds, that the PB had their organizational meeting and appointed Mike Szozda as

representative of the Cayuga County Planning. Councilman Rizzo makes to a motion to appoint Mike Szozda as the Cayuga County Planning Board representative, seconded by Councilman Wellauer. All in favor.

- d. **Codes/Fire Marshal** – Code Enforcement Officer Gilfus advised his report was in the Board’s packet. Issued 4 permits, 94 year to date through end of December. 6 inquiries. 1 Certificate of Occupancy and 1 violation. He has been following up on previously issued permits. A discussion is held regarding permit fees.

A motion is made by Councilman Wellauer, seconded by Supervisor Blair, to amend the current fee schedule for 2024 to cap the shed permit at 300sf at a cost of \$40, and a new line item for a shed greater than 300sf will be a cost of \$100.

With no further discussion, a roll call vote is taken:

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l. Committees

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OLD BUSINESS

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NEW BUSINESS - NONE

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Fire District map, Supervisor Blair continues to meet with the FD & Certificate of Need for the Town.

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Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Absent
Supervisor Blair	Yes

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING – Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Rizzo. All in favor. 8:36 p.m.

Respectfully submitted,

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January 18 2024

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Also Present: Bill Perkins, Acting Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
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Harold Gilfus, Code Enforcement Officer
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Residents: Bill Feocco, Brandon LaSagna, Jim Jeffers, Jerry & Cathy
Sankey, Lee Fordock
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Remotely: Tom Gray

CALL TO ORDER - The meeting is called to Order at 6:30 p.m. by Supervisor Blair.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Supervisor Blair are present. Councilman LaPointe is excused.

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