

Minutes of the Town of Sennett Town Board Meeting Held on Thursday, December 15, 2022, at 6:30 PM at the Sennett Town Office Building.

Members Present: Thomas Blair, Supervisor
Richard Gagliardi, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Robert Edmunds, Councilman

Also Present: Kristopher LaPointe, Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
Cheri Major, Bookkeeper
Kathleen Salisbury, Town Clerk
William Feocco, Holland Gregg, Dave Mazzeo, Paul Chatfield, Jon Hinman, Brandon Lasagna
Remotely:
Richard Andino, Esq.
Jerry VeVone
James Jeffers
Lou David

CALL TO ORDER - The meeting is called to Order at 6:30 pm.

PLEDGE OF ALLEGIANCE - The meeting was previously opened with the pledge to the flag and a prayer by Supervisor Blair at the start of the informational meeting held immediately preceding the regular Town Board meeting.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Gagliardi, Councilman Wellauer, Councilman Rizzo, Councilman Edmunds and Supervisor Blair are present.

APPROVAL OF MEETING MINUTES - Meeting Minutes for November will be reviewed at the next meeting with a motion made by Councilman Edmunds and seconded by Councilman Wellauer; 5 Ayes 0 Absent 0 Nays. Carried.

PUBLIC HEARING - Nothing scheduled.

SCHEDULED SPEAKERS

- Paul Chatfield advises that he will get in touch with the contractors an extension is needed and will send a letter to Rural Development regarding the matter.

Supervisor Blair advised that, at his request, the Cayuga County Planning has prepared a report on the Town's Hospitality/Overlay District.

Attorney Andino provided an overview of procedures for the special use permit.

- Holland Gregg - Mr. Gregg is here representing the West Lake Art Conservators and is seeking a zone change in the current hospitality overlay district from the Town Board to allow the Conservators to relocate to the Town on Route 20 at the former Lake House Gifts store. He advises that he has received a grant to purchase the building but only if the zone change is approved.

PUBLIC BE HEARD - Motion is made by Councilman Edmunds to open the Public Be Heard Period, seconded by Councilman Wellauer. All in favor. 5 ayes 0 nays 0 absent, carried.

Resident Jim Jeffers advises a clarification on the recent mailing indicates the impact on the water bill is actually an impact on the tax bill. A good reason to move forward with the project and tower is reflected by recent breaks and the potential to not have water to fight fires.

With nothing further from the public, a motion to close Public Be Heard is made by Councilman Edmunds and seconded by Councilman Gagliardi. All in favor. 5 Ayes 0 nays 0 absent, carried.

DEPARTMENT REPORTS

- a. **Attorney** - Attorney Andino advises there was a recent solar project inquiry. Supervisor Blair advises the space they are looking at is not a good site selection for the Town and Attorney Andino advises that there may be other options for s. Attorney Andino advises there are many changes in the solar field and to allow the Board to look at regulations and locations, the Town could enact a solar moratorium on solar energy.

A motion is made by Councilman Edmunds, seconded by Councilman Rizzo for a 9-month Moratorium on Solar Energy applications local law to be passed. All in favor. 5 Ayes 0 Nays 0 Absent. Attorney Andino will prepare the local law documents to be introduced at the year-end meeting and a public hearing at the January 2023 meeting.

- b. **Highway Dept.** - Highway Superintendent Kristopher L. LaPointe advises leaves and brush are done and no more will be picked up, repair and maintenance on equipment, repairing road signs, stop signs, street signs, cutting trees. With regard to the windows, approval will be done at the next meeting.
- c. **Bookkeeper** - Bookkeeper Major advises the park grant money has been received. Request for budget adjustments is needed.

A motion is made by Supervisor Blair, seconded by Councilman Wellauer to allow Bookkeeper to make budget adjustments up to \$7,500 for year-end purposes, expiring on December 31, 2022.

Roll Call Vote

Councilman Gagliardi	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes

A special year-end meeting will be held on December 29 at 5:30 p.m.

A motion is made by Supervisor Blair, seconded by Councilman Rizzo, for a special meeting on December 29, 2022 at 5:30 p.m. for year end and any other business. All in favor. 5 Ayes 0 Nays 0 Absent.

- d. **Fire District** - No one was present to report.
- e. **Water Dept.** - Water Superintendent Kristopher L. LaPointe's report was in the Board's meeting packet for their review. An inspection was done at Sennett Meadows. There was a recent water main break near Verizon and he was quite busy with that. Councilmen Rizzo and Edmunds will sit in on the interviews in the water department.
- f. **Assessor** - Councilman Edmunds read Assessor Lowe's report advising that he has been mailing exemption forms, renewals and working on software updates.
- g. **Codes/Zoning Enforcement Officer/Fire Marshal** - Councilman Wellauer provides a status report by Codes Officer Passarello. 7 permits for November, 49 open permits, Chipotle construction is underway. Tractor Supply greenhouse addition has started. Zoning Officer VeVone advises he has been working on a potential solar project, Route 20 restaurant will be using the second floor as a residential apartment, a subdivision request from Witmer's on Grant Ave will be going to the Planning Board, residential detailing shop will be going to the ZBA. Councilman Wellauer provides a status report from Fire Marshal Ganey who reported he has been performing fire inspections and conducted a fire alarm design review of Tractor Supply.
- h. **Dog Control Officer** - Councilman Wellauer provided a report from FLDPA for November advising that it was a very quiet month.
- i. **Town Clerk** - Town Clerk Salisbury advised that the November 2022 monthly report was in the Board's meeting packet for their review. Fees of \$2,314.75 were received and \$1,495.36 were disbursed to the Supervisor and \$789.89 to NYS DEC for Decals, \$7.00 to NYS Animal Population Control and \$22.50 to the NYS Department of Health for marriage licenses. A request has been received from the Cayuga County jail for marriages. To do that, a deputy would need to be appointed to oversee the signing of the marriage licenses only. There will be no further duties from the deputy appointed. A discussion was held. It was decided the Town Clerk will oversee the signing of the licenses.
- j. **Planning Board** - Councilman Gagliardi provides a report on behalf of Jeremy Bacon who is working on a subdivision on Grant Ave, the bottling plant is putting in a generator,

k. Committees -

There are no reports at this time.

OLD BUSINESS

- Town Park & Grant -Cheri reported on that earlier.
- Town Hall capital needs - parking lot & interior improvements - still moving forward, have received three estimates,
- Town branding & marketing project - on hold
- Town Employee Handbook review - on hold
- Town Debt service refinancing and possible payoff of debt - Supervisor Blair advises as of January 1, 2023 we can pay it off without penalty. Will discuss further on 12/29.
- Councilman Rizzo has Mutton Hill Waterworks concerns over charges and number of people on lines. Water and Sewer Superintendent will get in contact with Cayuga County Health Department regarding private line.

EXECUTIVE SESSION - Pending Litigation and personnel matter.

Motion to enter Executive Session made by Councilman Edmunds and seconded by Councilman Gagliardi at 8:10 p.m. to discuss a pending litigation matter and an employee health matter.

Motion to return from Executive Session was made by Councilman Edmunds, seconded by Councilman Rizzo. 8:42 p.m. All in favor. Aye 5 Ayes 0 Nays 0 Absent. No action was taken, therefore there are no minutes.

NEW BUSINESS - NONE

SUPERVISOR CORRESPONDENCE/REPORT - Three quotes for renovations and shooter safety glass estimates are available for review.

Utility pole maintenance by National Grid begins in February 2023.

There are 2 candidates for the Codes position - Supervisor Blair and Councilman Edmunds will do the interviews.

New Mine Permit coming in - SEQR for mine permit - nothing for us to do yet.

PAYMENT OF MONTHLY BILLS -Vouchers - Motion by Councilman Wellauer, seconded by Councilman Rizzo to pay the monthly vouchers with three or more signatures.

Roll call vote:

Councilman Gagliardi Yes

Councilman Wellauer Yes

Councilman Rizzo Yes

Supervisor Blair Yes

Councilman Edmunds Yes

Motion carried 5 Ayes 0 Nays 0 Absent

MOTION TO ADJOURN MEETING - Motion to adjourn was made by Councilman Gagliardi, seconded by Councilman Rizzo. All in favor. 5 Ayes 0 Nays 0 Absent
8:46 p.m.

Respectfully submitted,

Kathleen Salisbury, Town Clerk

Town of Sennett