

Sennett Town Board Meeting Minutes December 17, 2019

Minutes of the Town of Sennett Town Board held on Tuesday December 17, 2019 at 7:00 PM at the Sennett Town Office Building,

Members Present:

Peter Adams, Supervisor
Jerrold Eades, Councilman
Edward Rizzo, Councilman
James Jeffers, councilman
Richard Gagliardi, Councilman
Kristopher LaPointe, Highway Superintendent
Ronald Schalck, Water & Wastewater Mechanic
Richard Andino, Town Attorney
Penelope Dennis, Town Clerk

The meeting is opened with the pledge to the flag.

Financial Report: The bookkeeper, Cheri Major is present with some budget modifications that are needed. Most are minor. The Highway Department (DA) numbers will be determined at the end of the month when all the expenditures are finalized, The board was aware of these changes because of the extra road work that was done this year. Also, the WD#2 shortfall is due to the new generator and installation charges that was installed this year. That money will come out of the reserve fund. A motion is made by Supervisor Adams to approve the changes/transfers as presented by the Bookkeeper, seconded by Councilman Jeffers. Roll Call Vote: Councilman Eades yes, Councilman Gagliardi yes, Councilman Rizzo yes, Councilman Jeffers yes, Supervisor Adams yes, carried. A motion is made by Councilman Gagliardi to authorize the Bookkeeper to make any year-end adjustments/transfers as needed, seconded by Councilman Eades. After discussion, the motion is changed by Councilman Gagliardi, seconded by Councilman Eades to authorize the Bookkeeper to make any year-end adjustments/transfers as needed not to exceed \$7,500.00 without further board approval. Roll Call Vote: Councilman Eades yes, Councilman Gagliardi yes, Councilman Rizzo yes, Councilman Jeffers yes, Supervisor Adams yes, carried.

Old Business: Supervisor Adams updates the board on the status of the Water Grant: a letter was sent to Kathy Dear at Labella and Attorney Andino regarding the Grant. Kathy Dear will contact all involved government agencies. Out of the 28 items on the original list of needed items we are down to only three, which all have to do with the necessary easement to the water tank. The

Supervisor. Councilman Eades, and Paul Chatfield have all met with the landowner to get the easement finalized. Someone from MRB will meet with the landowner this week to walk the easement area. As soon as that is agreed on, the necessary paperwork will be filed and processed. All copies of the necessary paperwork for the Grant are on file in the office. Attorney Andino also explains that minor easements may be needed once the final design is completed. Attorney Andino further explains this. Next is the Park Grant: the scope of the project needs to be downsized but not changed. It is suggested that at this time the board bid out the waterline that will need to be installed, which will entail boring under Franklin Street Road. The bathroom project will be put on hold at this time. There is approximately \$6,500.00 left in the Grant funding. This needs to be used ASAP and the invoices submitted. The theory is: "Use it so you don't lose it".

New Business: Attorney Andino recaps the need for the 5G Wireless rules and regulations. The regulations are set by the FCC. The setups can be in the ROW, cannot be stopped, and the fees are set by the FCC. There are design guidelines. The Public Hearing on the Proposed Local Law B – "A Local Law to Enact Small Cell Wireless Deployment Requirements" is opened on a motion made by Councilman Eades, seconded by Councilman Rizzo, 5 ayes 0 nays, carried. Jerry Patience has a question. It is not clear how it will be done, (There are currently none in the immediate area) try to encourage co-locations, put on existing poles, they need to be located every 500 yards. There is some discussion. A motion is made by Councilman Eades to close the Public hearing, seconded by Councilman Rizzo, 5 ayes 0 nays, carried. Move to adopt –

**TOWN OF SENNETT
TOWN BOARD RESOLUTION**

December 17, 2019

TOWN OF SENNETT LOCAL LAW B OF 2019

(A Local Law to Enact "Small Cell Wireless Deployment Requirements")

The following resolution was offered by Councilman Jerrold Eades, who moved its adoption, seconded by Supervisor Adams, to wit:

WHEREAS, pursuant to the Municipal Home Rule Law, proposed Local Law B-2019 "A Local Law to Enact Small Cell Wireless Deployment Requirements" for the Town of Sennett was presented and introduced at a regular meeting of the Town Board held on November 19, 2019, and

WHEREAS, a public hearing was held on such proposed local law on this 17th day of December, 2019, by the Town Board of the Town of Sennett and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Sennett in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, at its November 19, 2019 meeting the Town Board determined that this proposed legislation is an unlisted action for purposes of SEQRA, reviewed the Environmental Assessment Form and determined that the proposed local law, which will streamline and accelerate the wireless infrastructure siting review process while regulating aesthetics and addressing public safety concerns, would have no adverse environmental impacts and rendered a negative declaration, thus concluding the environmental review process; and

WHEREAS, the rights reserved by the Town of Sennett, as set forth in the proposed local law, are consistent with rights recognized in the Declaratory Ruling and Third Report and Order, known as FCC 18-133 or "Order," as issued by the Federal Communications Commission ("FCC"), which allow local governments to impose aesthetic requirements and safety considerations upon small cell wireless communications facilities; and

WHEREAS, proposed Local Law B-2019 is also consistent with the intent expressed by the Town of Sennett Town Board in its Resolution dated April 8, 2019, wherein the Town Board noted its desire to preserve and maintain all of its legal rights and options to address and reasonably regulate additional telecommunication technologies, which rights and options included the ability

to establish standards and requirements relative to the siting, construction, operation, maintenance, and permitting of such small commercial wireless facilities; and

WHEREAS, it is in the public interest to enact said Proposed Local Law B-2019.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that for the reasons set forth above the Town Board of the Town of Sennett, Cayuga County, New York does hereby approve the enactment of proposed Local Law No. B-2019; be it further

RESOLVED that the Town Board of the Town of Sennett, Cayuga County, New York, does hereby enact proposed Local Law No. B-2019 as Local Law No. 1-2019 as follows:

**“TOWN OF SENNETT
LOCAL LAW 1 OF 2019
A LOCAL LAW TO ENACT
SMALL CELL WIRELESS DEPLOYMENT REQUIREMENTS**

Be it enacted by the Town Board of the Town of Sennett as follows:

SECTION 1. AUTHORITY.

This local law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

SECTION 2. LEGISLATIVE PURPOSE AND INTENT.

- A. Purpose. The purpose of this Local Law is to regulate the placement of certain Wireless Communication Facilities in the Town. The standards set forth herein are created to provide objective, technically feasible criteria applied in a non-discriminatory manner that reasonably match the aesthetics and character of the immediate area regarding all of the following, which the Town shall consider when reviewing an Application:

1. The location of the ground-mounted Communication Facilities;
2. The location of a Wireless Facility on a Pole or other device;
3. The appearance and concealment of Communication Facilities, including those relating to materials used for arranging, screening and landscaping;
4. The design and appearance of a wireless Support Structure including any height requirements adopted in accordance with this Local Law.

This Local Law applies to the Public ROW but does not restrict the Town's right to regulate Communication Facilities on non-Town owned property or outside of the Public ROW under the same terms and conditions set forth herein.¹

- B. Intent. In enacting this Local Law, the Town is establishing uniform standards to address issues presented by certain small wireless facilities, including without limitation, to:
1. prevent interference with the use of streets, sidewalks, alleys, parkways and other public ways and places;
 2. prevent the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;
 3. prevent interference with existing facilities and operations of facilities presently lawfully located in rights-of-way or public property;
 4. ensure efforts are made to preserve the character of neighborhoods in which facilities are installed;
 5. protect against environmental damage, including damage to trees, public and private property; and
 6. facilitate the appropriate and reasonable deployment of small wireless facilities to provide the benefits of reliable access to wireless telecommunications technology, broadband and 9-1-1 services to homes, businesses and schools within the Town.

SECTION 3. DEFINITIONS.

- A. "Administrative Review" means ministerial review of an Application by the Town relating to the review and issuance of a Permit,

¹ See also Article X of the Town of Sennett Zoning Law relating to typical "cell tower facilities."

including review by the Code Enforcement Officer to determine whether the issuance of a Permit is in conformity with the applicable provisions of this Local Law.

- B. "Antenna" means communications equipment that transmits and/or receives electromagnetic radio frequency signals used in the provision of Wireless Services. This definition does not apply to broadcast antennas, antennas designed for amateur radio use, or satellite dishes for residential or household purposes.
- C. "Applicable Codes" means uniform building, fire, safety, electrical, plumbing, or mechanical codes adopted, or incorporated, by the Town.
- D. "Applicant" means any Person who submits an Application under this Local Law.
- E. "Application" means a written request, on a form provided by the Town, for a Permit.
- F. "Authority" or "Town" means the Town of Sennett or any agency, subdivision or any instrumentality thereof.
- G. "Collocate" means to install or mount a Small Wireless Facility on an existing Support Structure, an existing Tower, or on an existing Pole to which a Small Wireless Facility is attached at the time of the Application. "Collocation" has a corresponding meaning.
- H. "Communications Facility" means, collectively, the equipment at a fixed location(s) within the Public ROW or on public or private property that enables Communications Services, including: (i) radio transceivers, Antennas, coaxial, fiber-optic or other cabling, power supply (including backup battery), and comparable equipment, regardless of technological configuration; and (ii) all other equipment associated with any of the foregoing. A Communications Facility does not include the Pole, Tower or Support Structure to which the equipment is attached.
- I. "Communications Service" means cable service, as defined in 47 U.S.C. §522(6); information service or broadband, as defined in 47 U.S.C. §153(24); or telecommunications service, as defined in 47 U.S.C. §153(53).
- J. "Communications Service Provider" means a provider of Communications Services and includes a cable operator, as defined in 47 U.S.C. §522(5).
- K. "Decorative Pole" means a Pole that is specially designed and placed for aesthetic purposes.

- L. "Discretionary Review" means review of an Application by the Town Planning Board relating to the review and issuance of a Permit that is other than an Administrative Review.
- M. "Eligible Facilities Request" means an eligible facility request as set forth in 47 C.F.R. Section 1.40001(b)(3), as that section may be amended from time to time.
- N. "FCC" means the Federal Communications Commission of the United States.
- O. "Laws" means, collectively, any and all Federal, State, or local law, statute, common law, code, rule, regulation, order, or ordinance.
- P. "Ordinary Maintenance and Repair" means inspections, testing and/or repair of existing Communication Facilities that maintain functional capacity, aesthetic and structural integrity of a Communications Facility and/or the associated Support Structure, Pole or Tower, that does not require blocking, damaging or disturbing any portion of the Public ROW.
- Q. "Permit" means a written authorization (in electronic or hard copy format) to install, at a specified location(s) in the Public ROW or at a specific location on public or private property, a Communications Facility, Tower or a Pole to support a Communications Facility.
- R. "Permittee" means an Applicant who has received a Permit under this Local Law.
- S. "Person" means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including a governmental entity.
- T. "Pole" means a legally constructed pole, such as a utility, lighting, traffic, or similar pole made of wood, concrete, metal or other material, located or to be located within the Public Right-of-Way. A Pole does not include a Tower or Support Structure.
- U. "Provider" means a Communications Service Provider or a Wireless Services Provider and includes any Person who owns and/or operates within the Public ROW any Communications Facilities, Wireless Facilities, Poles built for the sole or primary purpose of supporting Communications Facilities, or Towers.
- V. "Public Right-of-Way" or "Public ROW" means the area on, below, or above property that has been designated for use as or is used for a public roadway, highway, street, sidewalk, alley or similar purpose, and for purposes of this Local Law shall include Public Utility Easements, but only to the extent the Town has to permit use

of the area or Public Utility Easement for Communications Facilities or Poles, Towers and Support Structures that support Communications Facilities. The term does not include a federal interstate highway or other areas that are not within the legal jurisdiction, ownership or control of the Town.

- W. "Public Utility Easement" means, unless otherwise specified or restricted by the terms of the easement, the area on, below, or above a property in which the property owner has dedicated an easement for use by utilities. Public Utility Easement does not include an easement dedicated solely for Town's use, or where the proposed use by the Provider is inconsistent with the terms of any easement granted to the Town.
- X. "Replace" or "Replacement" means, in connection with an existing Pole, Support Structure or Tower, to replace (or the replacement of) same with a new structure, substantially similar in design, size and scale to the existing structure and in conformance with this Local Law and any other applicable Town regulations, in order to address limitations of the existing structure to structurally support Collocation of a Communications Facility.
- Y. "Small Wireless Facility" means a Wireless Facility that meets both of the following qualifications: (i) each Antenna could fit within an enclosure of no more than three (3) cubic feet in volume; and (ii) all other wireless equipment associated with the Antenna, including the Provider's preexisting equipment, is cumulatively no more than twenty-eight (28) cubic feet in volume.
- Z. "State" means the State of New York.
- AA. "Support Structure" means a freestanding structure other than a Pole or a Tower to which a Wireless Facility is attached at the time of the Application.
- BB. "Tower" means any structure built for the sole or primary purpose of supporting a Wireless Facility. A Tower does not include a Pole or a Support Structure.
- CC. "Wireless Facility" means the equipment at a fixed location(s) that enables Wireless Services. The term does not include: (i) the Support Structure, Tower or Pole on, under, or within which the equipment is located or Collocated; or (ii) coaxial, fiber-optic or other cabling that is between Communications Facilities or Poles or that is otherwise not immediately adjacent to or directly associated with a particular Antenna. A Small Wireless Facility is one type of a Wireless Facility.

- DD. “Wireless Infrastructure Provider” means a Person, including a Person authorized to provide telecommunications service in the State, that builds or installs wireless communication transmission equipment, wireless telecommunications facilities or wireless telecommunications support structures, but that is not a Wireless Services Provider.
- EE. “Wireless Services” means any services provided using wireless telecommunications facilities.
- FF. “Wireless Services Provider” means a Person who provides Wireless Services and is authorized to provide such services pursuant to an FCC license.

SECTION 4. GOVERNANCE OF DEPLOYMENT IN ROW.

- A. Agreement. Prior to installing any Communications Facility in a Public ROW, or any Pole built for the sole or primary purpose of supporting a Communications Facility, or any Tower, a Person shall enter into a License Agreement (“License Agreement”) with the Town, which shall be filed with the Cayuga County Clerk’s Office, expressly authorizing use of the Public Right-of-Way for the Communications Facility, Pole or Tower proposed to be installed.
 - 1. General Terms. The License Agreement shall include:
 - a. The term of the License Agreement shall be annual, which shall renew automatically unless terminated by the Town upon ninety (90) days’ written notice.
 - b. The License Agreement authorizes the Provider’s non-exclusive use of the Public ROW for the sole purpose of installing, maintaining and operating Communications Facilities, including any Pole built for the sole or primary purpose of supporting the Communications Facilities and any Tower, to provide the services expressly authorized in the License Agreement, subject to applicable Laws, this Local Law and the terms and conditions of the License Agreement. The License Agreement authorizes use only of the Public ROW in which the Town has an actual interest. It is not a warranty of title or interest in any Public ROW and it does not confer on the Provider any interest in any particular location within the Public ROW. No other right is granted except as expressly set forth in the License Agreement. Nothing herein shall authorize the use of the Town’s Poles, Towers, Support Structures, or other structures in the Public ROW. All use of Town

Poles, Towers, Support Structures, and other structures in the Public ROW shall require the execution of an "Attachment Agreement," and the payment of separate fees for such use.

- c. The Provider shall, at its sole cost and expense, keep and maintain its Communications Facilities, Poles, Support Structures and Towers in the Public ROW in a safe condition, and in good order and repair.
- d. The Provider shall keep and maintain liability insurance in the amount of \$1,000,000 for each incident and an umbrella policy in the amount of \$5,000,000 for each Communication Facility in a Public ROW. The Town shall be named an additional insured on each policy on a primary, non-contributory basis. The Provider shall provide the Town with proof of such insurance in a form acceptable to legal counsel for the Town. Each insurance policy shall contain an endorsement obligating the insurance company to furnish the Town with at least 30 days' written notice prior to the cancellation of the insurance policy. The insurance policies shall be issued by an insurance company licensed to do business in New York State and shall have a Best's rating of at least A.
- e. The License Agreement shall include the name and contact information for the Provider to be called in cases of emergencies.
- f. Licensees using space in ducts, conduits and on Poles must comply with the terms of this License Agreement, unless expressly exempted by the Town.
- g. The Town shall have the right to access books and records, including audit rights, of the Provider to determine that all applicable fees and payments have been made to the Town.
- h. The Provider shall provide proof to the Town that it has a license or authority from the owner to use an existing Pole, Tower or Support Structure in the Public ROW for a Communications Facility.
- i. The terms and conditions set forth herein are not exclusive and the Town reserves the right to require additional terms and conditions to the License Agreement.

2. Public ROW Construction and Installation Requirements.

a. ROW Permit.

- (1) Unless expressly authorized in this Local Law or in writing by the Town, no Person may construct, maintain or perform any other work in the Public ROW related to Communications Facilities, Poles built for the sole or primary purpose of supporting Communications Facilities, or Towers without first receiving a Permit to the extent required under this Local Law, and any other permit or authorization required by applicable Laws.
- (2) The Town shall not issue a Permit unless the Applicant, or a Provider on whose behalf the Applicant is constructing Communications Facilities, Poles or Towers, has executed a License Agreement required by this Local Law, or otherwise has a current and valid franchise with the Town expressly authorizing use of the Public ROW for the Communications Facilities, Poles or Towers proposed in the Application, and all applicable fees have been paid.

b. Location of New Facilities.

- (1) The Provider shall not locate or maintain its Communications Facilities, Poles and Towers so as to unreasonably interfere with the use of the Public ROW by the Town, by the general public or by other persons authorized to use or be present in or upon the Public ROW.
- (2) Aboveground placement of new poles and equipment cabinets shall meet the requirement set forth in Section 6(D) of this Local Law.
- (3) Unless otherwise agreed to in writing by the Town or otherwise required by applicable Laws, whenever any existing electric utilities or Communications Facilities are located underground within a Public ROW, the Provider with permission to occupy the same portion of the Public ROW shall locate its Communications Facilities underground at its own expense. The Town may, in its sole discretion, approve aboveground placement of equipment

cabinets, pedestals and similar equipment, pursuant to Section 6(D) of this Local Law. For facilities or equipment such as Wireless Facilities that cannot, by their nature, operate unless located above-ground, the Provider and Town shall work to find a suitable location for such facilities or equipment, which may be outside the Public ROW.

- c. Construction Standards. In performing any work in or affecting the Public ROW, the Provider, and any agent or contractor of the Provider, shall comply with the provisions of Section 8 of this Local Law and all other applicable Laws.
- d. Restoration Requirements.
 - (1) The Provider, or its agent or contractor, shall restore, repair and/or replace any portion of the Public ROW that is damaged or disturbed by the Provider's Communications Facilities, Poles, Towers or work in or adjacent to the Public ROW as required in Section 8 of this Local Law and all other applicable Laws.
 - (2) If the Provider fails to timely restore, repair or replace the Public ROW as required in this subsection, the Town or its contractor may do so and the Provider shall pay the Town's costs and expenses in completing the restoration, repair or replacement.
- e. Removal, Relocation and Abandonment.
 - (1) Within sixty (60) days following written notice from the Town, the Provider shall, at its own expense, protect, support, temporarily or permanently disconnect, remove, relocate, change or alter the position of any of its Communications Facilities, Poles, Support Structures or Towers within the Public ROW, including relocation of above-ground Communications Facilities underground (consistent with the provisions of this Local Law), whenever the Town has determined, in its sole discretion, that such removal, relocation, change or alteration is necessary for the construction, repair, maintenance, or

installation of any Town improvement, the operations of the Town in, under or upon the Public ROW, or otherwise is in the public interest. The Provider shall be responsible to the Town for any damages or penalties it may incur as a result of the Provider's failure to remove or relocate Communications Facilities, Poles, Support Structures or Towers as required in this subsection.

- (2) The Town retains the right and privilege to cut or move any Communications Facility, Pole, Support Structure or Tower located within the Public ROW, as the Town may determine, in its sole discretion, to be necessary, appropriate or useful in response to any public emergency. If circumstances permit, the Town shall notify the Provider and give the Provider an opportunity to move its own facilities prior to cutting or removing the Communications Facility, Pole, Support Structure or Tower. In all cases the Town shall notify the Provider after cutting or removing the Communications Facility, Pole, Support Structure or Tower as promptly as reasonably possible.
- (3) A Provider shall notify the Town of abandonment of any Communications Facility, Pole, Support Structure or Tower at the time the decision to abandon is made, however, in no case shall such notification be made later than thirty (30) days prior to abandonment. Following receipt of such notice, the Provider shall remove its Communications Facility, Pole, Support Structure or Tower at the Provider's own expense, unless the Town determines, in its sole discretion, that the Communications Facility, Pole, Support Structure or Tower may be abandoned in place. The Provider shall remain solely responsible and liable for all of its Communications Facilities, Poles, Support Structures and Towers until they are removed from the Public ROW unless the Town agrees in writing to take ownership of the abandoned Communications Facilities, Poles, Support Structures or Towers. Upon the issuance of a Permit, the Provider shall provide a removal bond in the amount estimated for the removal of

all of the Communication Facilities that are the subject of an Application, such estimated amount to be determined by the Code Enforcement Officer, after consultation with the Engineer for the Town.

- (4) If the Provider fails to timely protect, support, temporarily or permanently disconnect, remove, relocate, change or alter any of its Communications Facilities, Poles, Support Structures or Towers or remove any of its abandoned Communications Facilities, Poles, Support Structures or Towers as required in this subsection, the Town or its contractor may do so and the Provider shall pay all costs and expenses related to such work, including any delay damages or other damages the Town incurs arising from the delay.

- f. As-builts and Maps - Maps showing the location of equipment in ROW and as-builts after construction shall be provided to the Town within thirty (30) days after completion of construction, in conformance to the requirements of the Engineer for the Town.

B. Fees and Charges.

1. Permit Application Fee. Every Applicant for a co-location shall pay a Permit application fee of \$500.00 for a single up-front Application, which Application may include up to five (5) Small Wireless Facilities, and \$100.00 per Application for each additional Small Wireless Facility thereafter. The fee shall be paid upon submission of the Application.
2. Every Application for a new pole in the Public ROW shall pay a Permit application fee of \$1,000.00. The fee shall be paid upon submission of the Application.
3. License Agreement Fee. Every Person requesting a License Agreement from the Town shall pay an administrative fee of \$340.00, which shall include the legal costs of drafting such License Agreement.
4. ROW Use Fee. In exchange for the privilege of non-exclusive occupancy of the Public ROW, the Provider shall pay the Town \$270 per Small Wireless Facility, per year, for as long as the License Agreement is effective. The ROW Use Fee shall be

due and payable within thirty (30) days of issuance of the License Agreement.

5. Attachment Fees. The Provider shall be subject to an additional attachment fee of \$500.00 if the Small Wireless Facilities will be attached to property (either real or personal) owned by the Town. No attachment will be allowed except after issuance of a Permit pursuant to an Attachment Agreement.
6. Other Fees. The Applicant or Provider shall be subject to any other generally applicable fees of the Town or other government body, such as those required for electrical permits, building permits, or street opening permits, which the Applicant or Provider shall pay as required in the applicable Laws, as well as attachment fees for the use of Town owned Poles, Towers, Support Structures, ducts, conduits or other structures in the Public ROW, as set forth in Attachment Agreements authorizing such use.
7. No Refund. Except as otherwise provided in a License Agreement, the Provider may remove its Communications Facilities, Poles or Towers from the Public ROW at any time, upon not less than thirty (30) days prior written notice to the Town, and may cease paying to the Town any applicable recurring fees for such use, as of the date of actual removal of the facilities and complete restoration of the Public ROW. In no event shall a Provider be entitled to a refund of fees paid prior to removal of its Communications Facilities, Poles or Towers.

SECTION 5. PERMIT APPLICATIONS.

- A. Permit Required. Unless expressly authorized in this Local Law or in writing by the Town, no Person may construct, install or maintain in the Public ROW any Communications Facilities or Poles built for the primary purpose of supporting Communications Facilities, or Towers, including the installation or Collocation of Communications Facilities on existing Poles, Towers, Support Structures or other structures within the Public ROW, without first receiving a Permit. Notwithstanding the foregoing, in the event of an Emergency, a Provider or its duly authorized representative may work in the Public ROW prior to obtaining a Permit, provided that the Provider shall attempt to contact the Town prior to commencing the work and shall apply for a Permit as soon as reasonably possible, but not later than twelve (12) hours after commencing the Emergency work. For purposes of this subsection, an "Emergency" means a circumstance in which

immediate repair to damaged or malfunctioning facilities is necessary to restore lost service or prevent immediate harm to persons or property.

- B. Permit Application Requirements. The Application shall be made by the Provider or its duly authorized representative and shall contain the following:
1. The Applicant's name, address, telephone number, and e-mail address, including emergency contact information for the Applicant.
 2. The names, addresses, telephone numbers, and e-mail addresses of all consultants, if any, acting on behalf of the Applicant with respect to the filing of the Application.
 3. A description of the proposed work and the purposes and intent of the proposed facility sufficient to demonstrate compliance with the provisions of this Local Law. The Applicant shall state whether the Applicant believes the proposed work is subject to Administrative Review or Discretionary Review and if the Permit is an Eligible Facilities Request.
 4. If applicable, a copy of the authorization for use of the property from the Pole, Tower or Support Structure owner on or in which the Communications Facility will be placed or attached.
 5. Detailed construction drawings regarding the proposed Communication Facility.
 6. To the extent the proposed facility involves Collocation on a Pole, Tower or Support Structure, a structural report performed by a duly licensed engineer evidencing that the Pole, Tower or Support Structure will structurally support the Collocation (or that the Pole, Tower or Support Structure will be modified to meet structural requirements) in accordance with Applicable Codes.
 7. For any new aboveground facilities or structures, accurate visual depictions or representations, if not included in the construction drawings.
 8. If new construction, a plan demonstrating how co-locations on the new Pole, Tower or Support Structure would be possible for other Providers who may wish to deploy small cell technology in the geographic area of the subject Application.

- C. Proprietary or Confidential Information in Application. Applications are public records that may be made available pursuant to the New York State Freedom of Information Law. Notwithstanding the foregoing, Applicant may designate portions of its Application materials that it reasonably believes contains proprietary or confidential information as "proprietary" or "confidential" by clearly marking each portion of such materials accordingly, and the Town shall treat the information as proprietary and confidential, subject to the requirements of the New York State Freedom of Information Law and the Town's determination that the Applicant's request for confidential or proprietary treatment of Application materials is reasonable.
- D. Ordinary Maintenance and Repair. A Permit shall not be required for Ordinary Maintenance and Repair. The Provider or other Person performing the Ordinary Maintenance and Repair shall obtain any other permits required by applicable Laws and shall notify the Town in writing at least forty-eight (48) hours before performing the Ordinary Maintenance and Repair.
- E. Material Changes. The Town may require payment of an additional Permit application fee in the event the Town determines, in its sole discretion, that material changes to an Application after submission amount to a new Application and will materially increase the time and/or costs of the Permit review process. Unless otherwise agreed to in writing by the Town, any material changes to an Application, as determined by the Town in its sole discretion, shall be considered a new application for purposes of the time limits set forth in Section 6(B)(2), unless otherwise provided by applicable Laws.
- F. Application Fees. Unless otherwise provided by applicable Laws, all Applications pursuant to this Local Law shall be accompanied by the Fees required under Section 4(B).
- G. Effect of Permit. A Permit from the Town authorizes an Applicant to undertake only the activities in the Public ROW specified in the Application and Permit, and in accordance with this Local Law and any general conditions included in the Permit. A Permit does not authorize attachment to or use of existing Poles, Towers, Support Structures or other structures in the Public ROW; a Permittee or Provider must obtain all necessary approvals and pay all necessary fees from the owner of any Pole, Tower, Support Structure or other structure prior to any attachment or use. A Permit does not create a property right or grant authority to the Applicant to interfere with other existing uses of the Public ROW.

- H. Duration. Any Permit for construction issued under this Local Law shall be valid for a period of ninety (90) days after issuance and can be extended for an additional ninety (90) days upon written request of the Applicant, if the failure to complete construction is a result of circumstances beyond the reasonable control of the Applicant.
- I. An Applicant may simultaneously submit up to five (5) Applications for Communications Facilities, or may file a single, consolidated Application covering a batch of not more than twenty (20) such Communications Facilities, provided that the proposed Communications Facilities are to be deployed on the same type of structure using similar equipment and within an adjacent, related geographic area of the Town. If the Applicant files a consolidated application, the Applicant shall pay the application fee calculated as though each Communication Facility were a separate Application. No Applicant shall submit more than one (1) consolidated application over a six (6) month period. The Code Enforcement Officer has the discretion to determine whether a Provider is submitting a consolidated Application through the submission of multiple single Small Wireless Facilities.

SECTION 6. ADMINISTRATIVE REVIEW.

- A. Permitted Use. The following uses within the Public ROW shall be permitted uses, subject to Administrative Review and issuance of a Permit as set forth in this Section 6. All such uses shall be in accordance with all other applicable provisions of this Local Law, including without limitation, those set forth in Section 6 below and the terms of any License Agreement. Administrative Review will not be available for consolidated Applications or simultaneous Applications for more than five (5) Communication Facilities.
 - 1. Collocation of a Small Wireless Facility that does not exceed the maximum height set forth in Section 6 (C) or a Collocation that qualifies as an Eligible Facilities Request.
 - 2. Modification of a Pole, Tower or Support Structure or Replacement of a Pole for Collocation of a Communications Facility where the modification or Replacement qualifies as an Eligible Facilities Request.
 - 3. Construction of a new Decorative Pole or a monopole Tower (but no other type of Tower) to be used for a Small Wireless Facility that does not exceed the maximum height set forth in Section 6 (C), provided that there are existing poles of similar height within one hundred (100) feet of either side of the proposed new Pole or monopole Tower.

4. Construction of a Communications Facility, other than those set forth in subsections (1), (2) or (3) in this Section 6 (A), involving the installation of coaxial, fiber-optic or other cabling, that is installed underground or aboveground between two or more existing Poles or an existing Pole and an existing Tower and/or existing Support Structure, and related equipment and appurtenances.
- B. Application Review.
1. The Town shall review the Application either under the Administrative Review or Discretionary Review, as the case may be, and, if the Application conforms with applicable provisions of Section 5 and this Section, the Town shall issue the Permit, subject to the design standards set forth in Section 6 (D) of this Local Law.
 2. Except as otherwise provided by applicable Laws, the Town shall:
 - a. Within ten (10) days of receiving an Application, notify the Applicant if the Application is incomplete and identify the missing information. The Applicant may resubmit the completed Application within thirty (30) days without additional charge, in which case the Town shall have ten (10) days from receipt of the resubmitted Application to verify the Application is complete, notify the Applicant that the Application remains incomplete or, in the Town's sole discretion, deny the Application; and
 - b. Make its final decision to approve or deny the Application within sixty (60) days for a collocation, and ninety (90) days for any new structure, after the Application is complete (or deemed complete in the event the Town does not notify the Applicant that the Application or resubmitted Application is incomplete).
 3. The Town shall advise the Applicant in writing of its final decision.
- C. Maximum Height of Permitted Use. Small Wireless Facilities, and new, modified or Replacement Poles, Towers and Support Structures in the Public ROW may be approved through Administrative Review as provided in Section 6 (A) only if the following requirements are met:

1. Each new, modified or Replacement Pole, Tower or Support Structure installed in the Public ROW shall not exceed thirty-five (35) feet in height.
 2. New Small Wireless Facilities in the Public ROW shall not exceed thirty-five (35) feet in height.
- D. Design Standards. The Design Standards for Communication Facilities, Poles built for the sole or primary purpose of supporting Communications Facilities, or Towers shall be adopted by the Town Board and shall be published on the official Town Website and made available to all Applicants at their request or upon submission of an Application. The Design Standards shall be subject to change upon thirty (30) days' notice to an Applicant and upon a majority vote of the Town Board.

SECTION 7. DISCRETIONARY REVIEW AND APPROVAL.

All other uses within the Public ROW not expressly set forth or referenced in Section 6 (A) shall require compliance with, and issuance of, a site plan approval pursuant to the Town of Sennett Zoning Law. In determining the deployment and placement of Communication Facilities, the Planning Board shall consider the following criteria and its impact on the surrounding neighborhood during the Site Plan review process: (i) the design standards set forth in Section 6 (D) of this Local Law; (ii) the compatibility of further deployments and their potential impact on the surrounding neighborhood; (iii) the potential for Collocation of other Provider's Communication Facilities; and, (iv) the density fulfillment needs of the neighborhood.

SECTION 8. GENERAL PUBLIC ROW INSTALLATION REQUIREMENTS.

- A. General Work Requirements.
1. General safety and compliance with Laws. The Permittee shall employ due care during the installation, maintenance or any other work in the Public ROW, and shall comply with all safety and Public ROW protection requirements of applicable Laws, Applicable Codes, and any generally applicable Town guidelines, standards and practices, and any additional commonly accepted safety and Public ROW-protection standards, methods and devices (to the extent not inconsistent with applicable Laws).
 2. Traffic control. Unless otherwise specified in the Permit, the Permittee shall erect a barrier around the perimeter of any excavation and provide appropriate traffic control devices, signs and lights to protect, warn and guide the public (vehicular and pedestrian) through the work zone. The

manner and use of these devices shall be described within a traffic control plan in accordance with the most recently published Uniform Manual of Traffic Control Devices, as amended. The Permittee shall maintain all barriers and other traffic control and safety devices related to an open excavation until the excavation is restored to a safe condition or as otherwise directed by the Town.

3. Interference. The Permittee shall not interfere with any existing facilities or structures in the Public ROW, and shall locate its lines and equipment in such a manner as not to interfere with the usual traffic patterns (vehicular or pedestrian) or with the rights or reasonable convenience of owners of property that abuts any Public ROW.
 4. Utility Locates. Before beginning any excavation in the Public ROW, the Permittee shall comply with DIG SAFELY NEW YORK, INC.
- B. Compliance with Permit.
1. All construction practices and activities shall be in accordance with the Permit and approved final plans and specifications. The Town and its representatives shall be provided access to the work site and such further information as they may require to ensure compliance with such requirements. All work that does not comply with the Permit, the approved plans and specifications for the work, or the requirements of this Local Law, shall be removed at the sole expense of the Permittee. The Town may stop work in order to assure compliance with the provision of this Local Law.
 2. In addition to obtaining a Permit for installation of a Communications Facility, Poles built for the sole or primary purpose of supporting Communications Facilities, or Towers in the Public ROW, an Applicant must obtain all other required permits.
- C. Mapping Data. The Permittee shall provide to the Town as-built, in a format designated by the Town or otherwise compatible with such format, showing the location of Communications Facilities, Poles, Support Structures and Towers upon completion of the permitted work.

SECTION 9. ATTACHMENT TO AND REPLACEMENT OF DECORATE POLES.

Notwithstanding anything to the contrary in this Local Law, an Applicant

may not install a Small Wireless Facility on a Decorative Pole, or replace a Decorative Pole with a new Decorative Pole unless the Town has determined, in its sole discretion as part of the Administrative Review process, that each of the following conditions has been met:

- A. The Application qualifies for issuance of a Permit under Section 6 (A); and
- B. The attachment and/or the replacement Pole is in keeping with the aesthetics of the Decorative Pole.

SECTION 10. VIOLATION OF THIS LOCAL LAW.

Violation of any of the provisions of this Local Law shall be a violation punishable with a civil penalty of \$250 for each violation. Each day that a violation occurs or is permitted to exist by the Applicant or Provider constitutes a separate offense.

SECTION 11. SEVERABILITY.

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this Local Law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Local Law.

SECTION 12. THE EFFECTIVE DATE.

This local law shall take effect upon the filing with the Secretary of State.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Peter Adams	Supervisor	Voted	Yes
Rick Gagliardi	Councilmc	Voted	Yes
Jerrold Eades	Councilmc	Voted	Yes
James Jeffer	Councilmc	Voted	Yes
Edward Rizzo	Councilmc	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

**TOWN OF SENNETT
TOWN BOARD RESOLUTION**

December 17, 2019

**A RESOLUTION ADOPTING THE "TOWN OF SENNETT
DESIGN STANDARDS AND GENERAL GUIDELINES FOR SMALL CELL
WIRELESS TELECOMMUNICATION FACILITIES
(Adopted December 17, 2019)"**

The following resolution was offered by Councilman Rick Gagliardi, who moved its adoption, seconded by Supervisor Adams, to wit:

WHEREAS, the Town of Sennett Town Board has recently adopted a Local Law titled “A Local Law to Enact Small Cell Wireless Deployment Requirements”; and

WHEREAS, the Town Board desires to regulate the deployment of small cell wireless communication facilities throughout the Town in conformance with the guidance and rules set forth in the Declaratory Ruling and Third Report and Order, known as FCC 18-133 or “Order,” as issued by the Federal Communications Commission (“FCC”), which allow local governments to impose aesthetic requirements and safety considerations upon small cell wireless communications facilities and, to accomplish this, desires to adopt the “Town of Sennett Design Standards and General Guidelines for Small Cell Telecommunications Facilities,” as previously distributed and incorporated herein; and

WHEREAS, it is in the public interest to adopt the “Town of Sennett Design Standards and General Guidelines for Small Cell Telecommunications Facilities”; and

WHEREAS, adoption of the “Town of Sennett Design Standards and General Guidelines for Small Cell Telecommunications Facilities” has been determined to be a Type II action and will have no significant adverse effect on the environment, pursuant to 6 N.Y.C.R.R. Part 617.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Sennett hereby adopts the following:

“TOWN OF SENNETT
Design Standards and General Guidelines
For Small Cell Wireless Telecommunication Facilities
(Adopted December 17, 2019)

These Standards and General Guidelines were adopted by the Town of Sennett Town Board on December 17, 2019, pursuant to Local Law 1-2019, relating to the placement of small cell wireless facilities in the Town of Sennett.

A. General Design Guidelines

1. Compliance. All Communications Facilities shall be designed, constructed, operated, maintained, repaired, modified and removed in strict compliance with all current applicable technical, safety and safety-related codes, including, but not limited to the most recent editions of the American National Standards Institute (ANSI) Code, National Electrical Safety Code, National Electrical Code, the Town of Sennett Code, and any other applicable local, state, and federal rules and regulations.
2. Underground Utilities. All service lines to the proposed Communications Facility shall be underground if all other utilities in the immediate area are also underground.
3. Power and Fiber Optic Supply.
 - a. Independent Power Source Required. Communications Facilities subject to a License Agreement may not use the same power source providing power for the existing facilities original to the purpose of the Support Structure, unless specifically authorized by the owner of the Support Structure and approved by the Town Engineer. An independent power source must be contained within a separate conduit on the existing Support Structure.
 - b. Providers shall coordinate, establish, maintain and pay for all power and communication connections with private utilities.
4. Wiring, Cables and Conduit Requirements.
 - a. All wiring and cables must be housed and fully concealed within the steel or other metal Support Structure pole and extended vertically within a flexible conduit. In non-steel or solid Support Structures, all wiring and cables must be fully concealed and appropriately protected and covered with a material that matches the non-steel or solid Support Structure so as not to be visible from public view.
 - b. Above ground wires, cables, connections and conduits are prohibited, except as specified in this Design Guideline Manual based on the Support Structure.

- c. Spools and/or coils of excess fiber optic or coaxial cables or any other wires shall not be stored on the Pole except completely within the approved enclosures or cabinets.
5. Lighting. Lighting associated with Communications Facilities is prohibited, except when incorporated into new or existing approved decorative lighting poles and/or streetlights. Any internal lights associated with electronic equipment must be shielded from public view.
6. Signage. Signage is prohibited on all Communications Facilities and Support Structures, including stickers, logos, and other non-essential graphics and information unless required by the FCC.
7. Work Permits. All Providers must obtain a work permit from the Town for any activity described herein.
8. Public Safety Communications. Small Wireless Facilities shall not interfere with public safety communications or the reception of broadband, television, radio or other communication services enjoyed by the occupants of nearby properties.

B. Existing Support Structures

1. Collocation Encouraged. The collocation of Communications Facilities on existing Poles, Towers and Support Structures is strongly encouraged to minimize the extent of intrusion of redundant Support Structures within the Public ROW or on private property. An entity seeking to place facilities in the Town shall demonstrate collocation is not commercially, structurally and/or practically feasible.
2. Structural Integrity of Existing Support Structures.
 - a. The Town shall not authorize any attachments to Town-owned infrastructure, Pole, Tower or Support Structure that negatively impacts the structural integrity of said infrastructure, Pole, Tower or Support Structure.
 - b. The Town may condition approval of the Collocation on replacement or modification of the Communications Facility at the Provider's cost if the Town determines that replacement or modification is necessary for compliance with the construction and/or safety standards of the Town. A replacement or modification of the Communications Facility shall conform to the applicable design guideline(s) and the Town's applicable specifications for the type of structure being replaced. The Town shall retain ownership of a replacement Support Structure.

3. Maximum Permitted Height. For an existing Communications Facility or support structure, the Antenna and any associated shroud or concealment material which are permitted to collocate at the top of the existing Support Structure shall not increase the height of the existing Support Structure by more than five feet (5') or a total of thirty-five feet (35') from grade.
4. Reserved Space. The Town may reserve space for future public safety or transportation uses in the Public ROW or on a Pole, Tower or Support Structure owned by the Town in accordance with an approved plan in place at the time an Application is filed.
 - a. A reservation of space shall not preclude placement of a Pole or the Collocation of a Communications Facility.
 - b. If replacement of the Town's Pole or Support Structure is necessary to accommodate the Collocation of the Communications Facility and the future use, the Provider shall pay for the replacement of the Pole or Support Structure and shall design and construct the replacement Pole or Support Structure in a manner that is able to accommodate the future use.

C. New Pole, Tower or Support Structures

1. Location.
 - a. Required Setbacks.
 - (1) The centerline of a new Pole, Tower or Support Structure shall be installed in alignment with existing street trees and other poles along the same Public ROW whenever possible.
 - (2) In no case shall a new Pole, Tower or Support Structure be located less than what is required in the License Agreement from any of the road-way/face of curb, sidewalk, or shared use path as measured to the nearest part of the Support Structure.
 - (3) New Poles, Towers or Support Structures shall be located a minimum of six feet (6') from any permanent object, structure or existing lawful encroachment into the Public ROW, or as determined in the License Agreement.
 - (4) Support Structures for Small Wireless Facilities located outside of the Public ROW shall be set back from the property line of the lot on which it is located a distance

equal to not less than the total height of the facility, including the Support Structure, as measured from the highest point of such Support Structure to the finished grade elevation of the ground on which it is situated, plus 10% of such total height. The Planning Board may reduce such setback requirements based upon consideration of lot size, topographic conditions, adjoining land uses, landscaping, and other forms of screening and/or structural characteristics of the proposed Support Structure.

- b. Required Spacing. A minimum of three hundred linear feet (300 l.f.) between Poles, Towers, Support Structures or Communication Facilities is required. To the extent feasible, any new or replacement Pole, Tower or Support Structure constructed in the Public ROW shall be located at the property line between two (2) residentially zoned properties and not in the direct line of site from the front of a residential structure.
 - c. Placement of Poles Between Property Lines. When feasible, all poles shall be installed as close to the adjoining property line as possible, unless not feasible, to curtail impacts on primary structures.
2. Maximum Permitted Height. For a new Poles, Towers and Support Structures in all districts, the overall height of the Pole, Tower and Support Structure and any collocated Antennas shall not be more than thirty-five (35') in height above established grade measured at the base of the Support Structure.
3. Design Requirements.
 - a. Shape and Dimensions. All new Poles, Towers or Support Structures shall be constructed of solid hot-dipped galvanized steel and shall be round with the Pole shaft tempered in diameter from the base to the top with a maximum of twelve inches (12") at the base.
 - b. Aesthetics. In appropriate locations and districts, decorative poles shall be utilized to complement the existing character of the applicable corridor of the Town.
 - c. Transformer Base. All new Poles, Towers or Support Structures shall include a one-piece cast aluminum alloy transformer base in a breakaway design, consistent with engineering standards subject to the Engineer for the Town's review and approval.

- d. Foundation/Footer.
 - (1) All new Poles, Towers or Support Structures shall be supported with a reinforced concrete foundation or footer that is designed by a professional engineer, subject to the Engineer for the Town's review and approval.
 - (2) Anchor bolts must be constructed from steel (high strength) per ATSM A36, threaded (J-Type/L-Type), hot dip galvanized steel per ODOT CM Item No. 711.02, and in a strength and diameter recommended by a professional engineer, subject to the Engineer for the Town's review and approval.
 - (3) All anchor bolts must be concealed from public view with an appropriate Pole boot or cover, powder coated to match the Pole, Tower or Support Structure.
 - e. Color. New Poles, Towers or Support Structures, including the breakaway transformer base, shall have a powder coated finish in dark earth tone colors such as dark green, dark brown, gray, or black, consistent with the color of other Poles, Towers or Support Structures in the immediate vicinity, unless other colors are approved by the Town. Decorative poles may be required when consistent within the proposed neighborhood's existing character.
- 4. Multiple Requests. If multiple requests are received by the Town to install two (2) or more Poles, Towers or Support Structures that result in the violation of the applicable spacing requirements outlined herein, or to collocate two (2) or more Communications Facilities on the same Pole, Tower or Support Structure, the Town may resolve conflicting requests through whatever reasonable and nondiscriminatory manner it deems appropriate.
 - 5. Alternate Location. The Town reserves the right to propose an alternate location to any proposed location of a new Pole, Tower or Support Structure, that is within one hundred feet (100') of the proposed location or within a distance that is equivalent to the width of the Public ROW in or on which the new structure is proposed, whichever is greater, which the Provider shall use if it has the right to do so on reasonable terms and conditions and the alternate location does not impose technical limits or significant additional costs.
 - 6. Waiver.

- a. A Provider may seek a waiver from the Planning Board of the undergrounding or alternative location requirements for the placement of a new Pole, Tower or Support Structure to support Communications Facilities if the Provider is unable to achieve its service objective using a Communications Facility under the following circumstances:
 - (1) From a location in the Public ROW where the prohibition does not apply;
 - (2) In a utility easement the Provider has the right to access; or
 - (3) In or on other suitable locations or structures made available by the Town subject to reasonable rates, fees, and terms.
- b. The Town shall process waivers in a reasonable and nondiscriminatory manner that does not have the effect of prohibiting the provision of Wireless Services.

D. Antenna

1. Location. All Antenna to be installed on new or existing Poles, Towers or Support Structures shall be mounted flush to the top of the Pole, Tower or Support Structure and aligned with the centerline of the Pole, Tower or Support Structure, unless otherwise agreed to by the Town based on the specific context and characteristics of the Communications Facility.
2. Size. Each Antenna shall be located entirely within an enclosure of not more than three cubic feet (3 ft³) in volume or, in the case of an Antenna that has exposed elements, the Antenna and all of its exposed elements could fit within an enclosure of not more than twelve cubic feet (12 ft³) in volume.
3. Design.
 - a. Shape. Antennas shall be cylindrical in shape or shall be located entirely within a cylindrical canister or shroud.
 - b. Color. Exposed Antennas and Antenna enclosures shall match the color specifications of the Pole, Tower or Support Structure, unless other colors are approved by the Town.

E. Small Wireless Facilities Installed on Support Structures

1. Size. Exclusive of the Antenna, all wireless equipment associated with the Communications Facility shall not cumulatively exceed twenty-eight cubic feet (28 ft³) in volume. The calculation of equipment volume shall not include electric meters, concealment

elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services.

2. Equipment Enclosures. All Communications Facilities mounted to Poles, Towers or Support Structures or located on the ground shall be fully contained within enclosures or cabinets.
3. Required Clear Height. All Communications Facilities mounted to a Pole, Tower or Support Structure shall provide a minimum of ten feet (10') of clear space on the Pole as measured from established grade to the lowest point of any facility/equipment cabinets or concealment apparatus mounted to the Pole, Tower or Support Structure.
4. Maximum Horizontal Offset from Support Structure. Communications Facility equipment cabinets or enclosures shall not extend more than ten inches (10") beyond the Pole, Tower or Support Structure centerline in all directions.
5. Design.
 - a. Cabinet or Enclosure Shape. Communications Facility equipment cabinets or enclosures shall be rectangular in shape, with the vertical dimensions being greater than the horizontal. Generally, the cabinet or enclosure shall be no wider than the maximum diameter of the Support Structure.
 - b. Installation. All Pole mounted equipment cabinets or enclosures must be installed as flush to the Pole as possible. Any installation brackets connecting the cabinets or enclosure to the Pole shall not extend more than two inches (2") from the Pole and shall include metal flaps (or wings) to fully conceal the gap between the cabinet and Pole.
 - c. Color. Cabinets or enclosures shall match the color specification of the Pole, Tower and/or Support Structure, unless other colors are approved by the Town.

F. Ground Mounted Small Wireless Facilities

1. Location.
 - a. Required Setbacks.
 - (1) In no case shall ground mounted Small Wireless Facilities be located no less than required in the License Agreement from the road-way/face of curb, sidewalk, or shared use path as measured to the nearest part of the cabinet or enclosure.

- (2) Ground mounted Communications Facilities and associated required screening or shrouding shall be located a minimum of six feet (6') from any permanent object or existing lawful encroachment into the Public ROW.
2. Size. All Communications Facility equipment shall not cumulatively exceed twenty-eight cubic feet (28 ft³) in volume. The calculation of equipment volume shall not include electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services.
3. Maximum Permitted Height. The maximum height for ground mounted Communications Facilities shall not exceed two and one-half feet (2½') as measured from established grade at the base of the facility.
4. Equipment Enclosures Required. All ground mounted Communications Facilities shall be fully contained within enclosures or cabinets.
5. Design Requirements.
 - a. Concealment. Ground-mounted equipment shall incorporate concealment elements into the proposed design matching the materials of the Support Structure, unless other materials are approved by the Town. Concealment may include, but shall not be limited to, landscaping, strategic placement in less obtrusive locations. Landscaping concealing equipment enclosures shall be planted in such quantity and size such that 100% screening is achieved within two (2) years of installation. Landscaping shall be continuously maintained but shall not result in over-growth of the public right-of-way area and shall minimize its presence while achieving the goal of screening.
 - b. Concrete Pad or Slab. In accordance with state and local standards approved by the Code Enforcement Officer.
 - c. Breakaway Design. All objects placed within the Public ROW shall feature breakaway design.
 - d. Color. Ground mounted Communication Facility cabinets and enclosures shall have a powder coated finish in dark earth tone colors such as dark green, dark brown, gray, or black, unless other colors are approved by the Town.

G. Construction and Safety Requirements

1. Approval of the collocation, replacement or modification of a Pole, Tower or Support Structure is conditioned upon the Provider's assumption of costs if the Town determines such is necessary for compliance with its written construction or safety standards.
2. Prevention of failures and accidents. Any Provider who owns a Communications Facility sited in the Public ROW or upon Town-owned property shall at all times employ ordinary and reasonable care and shall install, maintain and use nothing less than the best available technology for preventing failures and accidents which are likely to cause damage, injury, or nuisance to the public.
3. Compliance with fire safety and FCC regulations. Communications Facilities, wires, cables, fixtures, and other equipment shall be installed and maintained in compliance with the requirements of the National Electric Code, all FCC, state, and local regulations, and in such manner that will not interfere with the use of other property, public safety communications or the reception of broadband, television, radio or other communication services enjoyed by occupants of nearby properties.
4. Wind and Ice. All Communications Facilities shall be designed to withstand the effects of wind gusts and ice to the standard designed by ANSI, as prepared by the engineering departments of the Electronics Industry Association, and Telecommunications Industry Association (ANSI/ EIA/ TIA-222, as amended).
5. Surety bond or equivalent financial tool for cost of removal. All Providers shall procure and provide to the Town a renewable bond, or shall provide proof of an equivalent financial mechanism, which may include a funds set-aside and a letter of credit, to ensure compliance with all provisions of these Standards and Guidelines. The renewable bond or equivalent financial method shall cover the cost to remove unused or abandoned Small Wireless Facilities or damage to Town property caused by a Provider or its agent for each Communications Facility which the Provider installs in the Public ROW or upon Town-owned property.

- H. Indemnify and Hold Town Harmless. Any Provider who owns or operates a Communications Facility or a Pole, Tower or Support Structure in the Public ROW or upon Town-owned property shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the Town and its elected officials, officers, employees, agents, and volunteers harmless from any and all penalties, damages, costs, or charges arising out of any and all claims, suits, demands, causes of action, or award of damages, whether

compensatory or punitive, or expenses arising therefrom, either at law or in equity, which might arise out of, or are caused by, the placement, construction, erection, modification, location, product performance, use, operation, maintenance, repair, installation, replacement, removal, or restoration of said facility. With respect to the penalties, damages or charges referenced herein, reasonable attorneys' fee, consultants' fees and expert witness fees are included in those costs that are recoverable by the Town.

- I. Said Provider shall also hold the Town and/or its agent(s) harmless in the event any action by the Town and/or its agent(s) negligently or recklessly disrupts, destroys, and/or incapacitates the small cell facility or wireless support structure situated in the Public ROW or Town-owned property in accordance with these Design Guidelines and Standards.”; and it is further

RESOLVED that said “Town of Sennett Design Standards and General Guidelines for Small Cell Wireless Telecommunication Facilities” may be amended from time-to-time by resolution of the Town Board.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Jerrold Eades	Councilman	Voted	Yes
Edward Rizzo	Councilman	Voted	Yes
James Jeffers	Councilman	Voted	Yes
Rick Gagliardi	Councilman	Voted	Yes
Peter Adams	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Councilman Rizzo brings up the petition from residents on Barrington Way to have streetlights installed in their area. He has spoken to NYSEG and the cost for the lights would be \$50.00 per pole per month. They will need a legal petition with 51% of the residents signing in favor of the new lights. Councilman Rizzo will contact the person that he spoke to regarding this or he will personally take a petition around the neighborhood with the current information.

Department Reports: The Highway Department reports they have plowed and sanded 20 times since the November meeting; they spread 290 tons of salt; 400 tons of salt have been delivered; they have cleaned up trees because of the

high winds; they have done shop work; one sander did not sell on Auctions International, they will post it again; they cut down some trees; they picked up leaves; they put up snow fence, with more to put up; and the new excavator, cost of \$136,826.00 has been ordered and should be here next week. The Water & Sewer Department report that they did monthly water samples; monthly operation reports were done; cleaning up the shop; van was cleaned replaced two meters under warranty; repaired a water main break on Jericho Road; met with two owners of the Fox dealerships as they were requesting water and sewer information on their properties; weekly checks of sewer pump stations and sewer meters; repaired connection problem at the antenna for our radio control system to fill the water storage tank on Pine Ridge Road. The warranty on the meters was discussed also. Judge Timian reports \$2,053.00 for November. Judge Riley reports \$3,474.00 for November. The Town Clerk reports \$500.67 for November. The Court Clerk's report is read and reviewed by the board. The CEO's reports are read and reviewed by the board. The Attorney has nothing further.

The Public to be Heard Segment is opened on a motion made by Councilman Jeffers, seconded by Supervisor Adams, 5 ayes 0 nays, carried. Hearing no comments the segment is closed on a motion made by Councilman Jeffers, seconded by Supervisor Adams, 5 ayes 0 nays, carried.

A motion is made by Supervisor Adams to enter into Executive Session to discuss the collective negotiations pursuant to Article 14 of the Civil Service Law, seconded by Councilman Eades. Roll Call Vote: Councilman Eades yes, Councilman Gagliardi yes, Councilman Rizzo yes, Councilman Jeffers yes, Supervisor Adams yes, carried. A motion is made by councilman Gagliardi to come out of Executive Session, seconded by Councilman Jeffers. Roll Call Vote: Councilman Eades yes, Councilman Gagliardi yes, Councilman Rizzo yes, seconded by Councilman Jeffers yes, Supervisor Adams yes, carried.

The abstract in the total amount of \$128,724.32 is approved for payment on a motion made by Supervisor Adams, seconded by Councilman Jeffers. Roll Call Vote: Councilman Eades yes, Councilman Gagliardi yes, Councilman Rizzo yes, seconded by Councilman Jeffers yes, Supervisor Adams yes, carried.

The minutes will be approved at a later meeting. The year end meeting will be held on December 26, 3019 at 6:00 PM.

Meeting adjourned on a motion made by Councilman Jeffers, seconded by Supervisor Adams, 5 ayes 0 nays, carried.

Respectfully submitted,

Penelope Dennis, Town Clerk
Town of Sennett