

Minutes of the Town of Sennett Town Board Meeting Held on Thursday, August 25, 2022 (rescheduled from August 18), at 6:00 PM at the Sennett Town Office Building.

Members Present: Thomas Blair, Supervisor
Richard Gagliardi, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Robert Edmunds, Councilman

Also Present: Kristopher LaPointe, Highway Superintendent
Kristopher LaPointe, Water & Sewer Superintendent
Jeremy Bacon, Planning Board Chairman
Tim Ganey, Fire Marshal
Richard Andino, Town Attorney
Kathleen Salisbury, Town Clerk
Dave Morris, Jerry Sankey
Remotely: James Jeffers and Sandra Scott

CALL TO ORDER - The meeting is called to Order at 6:00 pm.

PLEDGE OF ALLEGIENCE - The meeting is opened with the pledge to the flag and a prayer by Supervisor Blair.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Gagliardi, Councilman Wellauer, Councilman Rizzo, Supervisor Blair and Councilman Edmunds are present.

APPROVAL OF MEETING MINUTES - Meeting Minutes for July 21, 2022 are reviewed and approved by the Board, motion made by Councilman Gagliardi and seconded by Councilman Wellauer.

SCHEDULED SPEAKERS

MRB Group was not in attendance, however an update on the Water District #1 and #3 project was given by Attorney Andino. Rural Development is in need of additional documentation. Once completed, the project should be able to go out to bid.

Seth Jensen from the City of Auburn was not in attendance, therefore this will be moved to the September meeting.

PUBLIC BE HEARD - Motion is made by Councilman Wellauer to open the Public Be Heard Period, seconded by Councilman Edmunds. All in favor. 5 ayes 0 nays 0 absent, carried. With no public comments, a motion to close is made by Councilman Edmunds and seconded by Councilman Gagliardi. All in favor. 5 yes 0 nays 0 absent, carried.

DEPARTMENT REPORTS

- a. Town Clerk - Town Clerk Salisbury advised that the July 2022 monthly report was in the Board's meeting packet for their review. Fees of \$3,676.50 received and \$3,645.00 were disbursed to the Supervisor and \$22.50 to NYS Health Dept for marriage license and \$9.00 to NYS Animal Population Control.
- b. Bookkeeper - Bookkeeper Major was absent and Supervisor Blair advised she had been working on water district balances, day to day operations, employee benefits and payroll.
- c. Town Assessor - Councilman Edmunds read Assessor Lowe's report advising that he has been reviewing inventory correctness within the Town, visited properties with active building permits to update assessed values, NYS reports were released to update STAR Exemptions and Eligibility. NYS Office of Real Property established a final State equalization rate for the Town of 78%.
- d. Fire District - Dave Morris reported on behalf of the Department, 42 alarms in July, 229 through August 1st. Supervisor Blair asked Mr. Morris to discuss with Mr. Komarisky the Seniors costs to utilize the fire department. Supervisor Blair thanks the Department for their hard work. Mr. Morris proposes a shared LED sign with the Fire Department and Town. Supervisor Blair advises a check of the Code will be searched regarding same.
- e. Highway Dept. - Highway Superintendent Kristopher L. LaPointe's report was in the Board's meeting packet for their review. He advised that Dumpster Days will be October 1st and 2nd. A list of items was presented to the Board for surplus items to be sold on Auction International. There are quotes provided for a new overhead door for the cold storage garage. Currently have slider doors that freeze and cause use problems. The cost would be a capital expense. Town resident James Locastro is retired and interested in the handyman job available. Park Designer will be supplying information for additional equipment at the playground. The truck doors will be painted next week.

A motion is made by Councilman Wellauer, seconded by Councilman Edmunds to authorize Highway Superintendent LaPointe to move forward to replace the cold storage sliding doors with overhead doors, conditioned upon compliance with the Procurement Policy and the funds exist and authorization to award the bid to the low bidder, with the pending possible receipt of a third bid. Discussion was held.

Roll call vote:

Councilman Gagliardi	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes
Motion carried	5 Ayes 0 Nays 0 Absent

A motion is made by Councilman Edmunds, seconded by Councilman Rizzo to authorize Highway Superintendent LaPointe to have the following items to be labeled as surplus and sold on Auction International:

2012 international 4x2 dump truck with plow, wing and sander;
1985 Koehring excavator;
2-portable fuel tanks one with electric pump;
1000-gal. steel fuel tank;
Tire lift;
2 new front bumpers off plow trucks;
and a few additional small items.

Roll call vote:

Councilman Gagliardi Yes
Councilman Wellauer Yes
Councilman Rizzo Yes
Councilman Edmunds Yes
Supervisor Blair Yes
Motion carried 5 Ayes 0 Nays 0 Absent

Supervisor Blair thanks everyone in the Highway Department for all their hard work.

- f. Water Dept. - Water Superintendent Kristopher L. LaPointe's report was in the Board's meeting packet for their review. The Pizza Hut pump was replaced. Capitol Street Extension near the Ryan residence has had three breaks. An estimate has been received to replace all pipe in the area (1000 ft), hydrant, valve, full restoration, blacktop in the amount of \$229,000. To replace 60 ft of pipe in the front of Ryan residence is under \$10,000 to get the section fully replaced. Discussion was held.

A motion is made by Councilman Edmunds, seconded by Councilman Rizzo to authorize Water Superintendent LaPointe to perform a 60 foot repair near 141 Capitol Street Extension and authorize said expenditures.

Roll call vote:

Councilman Gagliardi Yes
Councilman Wellauer Yes
Councilman Rizzo Yes
Councilman Edmunds Yes
Supervisor Blair Yes
Motion carried 5 Ayes 0 Nays 0 Absent

Supervisor Blair thanks Kris and Erik for all their hard work.

- g. Attorney - Attorney Andino previously discussed the status of Water District #1 and #3. He is working on the RFQ for Energy Services Consultant and has been working with the ZBA and an area variance for the Sennett Meadows sign is on for tonight. His firm is working on the updates to the Updates to Municipal Code Enforcement Programs.
- h. Codes/Zoning Enforcement Officer/Fire Marshal - New Fire Marshal Tim Ganey presents his report to the Board and the timeframes for inspections. Councilman Wellauer provides a status report by Codes Officer Passarello. 6 permits for July, Sennett Meadows is on schedule, Chipotle is through Planning and waiting on final submittals and reviews, Tractor Supply Garden Center addition is waiting on Planning Board approval. Supervisor Blair advises Zoning Officer VeVone has been communicating via e-mail regarding inquires on business locations, nothing major to report at this time.
- i. Planning Board - Chairman Bacon advises June and July have been quiet. Tractor Supply will meet with the Board on September 1st and it appears everything is in order to put in the greenhouse.
- j. Dog Control Officer - Councilman Wellauer provided a report July/August advising that FLDPA was busy with a substantial dog bite attack and followed up on that with the owners and victim, there were two wandering dogs dropped off at their facility, and picked up another wandering dog and tried to locate the owners, with no luck.
- k. Committees - Veteran Affairs meeting will be on 8/27. The Highway Superintendent LaPointe and the highway employees volunteer their time and clean out the room. The Park Committee is still looking for volunteers.

OLD BUSINESS

- Water & Sewer Rate Hikes from City of Auburn + Sennett Rates - Water & Sewer Superintendent LaPointe and Councilman Edmunds will attend a September meeting regarding the rates.
- WDs 1&3 project (Easement and bid status) - This was discussed earlier. There is a Board Resolution that needs to be passed to put it out to bid. Some internal project line items needed to be adjusted, but overall project price has not changed.

A motion is made by Councilman Edmunds, seconded by Councilman Rizzo to authorize Supervisor Blair to adopt the Budget Modification Resolution, conditioned upon Supervisor Blair clarifying the change from “decrease” to “increase” on Lands and Rights Way. Discussion was held.

Roll call vote:

Councilman Gagliardi	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes
Motion carried	5 Ayes 0 Nays 0 Absent

**TOWN OF SENNETT
TOWN BOARD RESOLUTION**

August 25, 2022

**TOWN OF SENNETT – WD#3
BUDGET MODIFICATION**

WHEREAS, the Town of Sennett developed the budget for the Water District #3 that is being funded, in part, by USDA Rural Development based on estimates for the costs of short term interest, land acquisition, and miscellaneous expenditures; and

WHEREAS, as the costs currently anticipated for short term interest land acquisition, and miscellaneous expenditures are more than the budgeted amount, the Town needs to modify the budget.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the following budget changes, with a corresponding adjustment to the Contingency:

- Net Interest: Increase from \$27,000 to \$90,000
- Lands and Rights of Way: Increase from \$7,000 to \$70,000
- Miscellaneous: Increase from \$2,007 to \$2,234

and it is further

RESOLVED, that the appropriate officials of the Town of Sennett are hereby authorized to take such actions for the budget changes.

The question of the adoption of the foregoing resolution was moved by Councilor Edmunds and seconded by Councilor Rizzo and duly put to a vote and upon roll call, the vote was as follows:

Richard Gagliardi	Councilor	Voted	Aye
Michael Wellauer	Councilor	Voted	Aye
Edward Rizzo	Councilor	Voted	Aye
Robert Edmunds	Councilor	Voted	Aye
Thomas Blair	Supervisor	Voted	Aye

The foregoing resolution was thereupon declared duly adopted.

DATED: August 25, 2022

In addition to the previous Resolution, the project went through cost increase, the budget for professional services changed (not changing overall project price) and the Bond Counsel Fee Letter from Orrick needs to be signed. The Bond Counsel fee changed from \$28,000 to \$30,000. Discussion was held to authorize the amendment

A motion is made by Councilman Gagliardi, seconded by Councilman Wellauer, to authorize Supervisor Blair to sign the August 1, 2022 Orrick Letter Agreement adjusting the fees as indicated.

Roll call vote:

Councilman Gagliardi	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes
Motion carried	5 Ayes 0 Nays 0 Absent

OLD BUSINESS

- Water & Sewer Rate Hikes from City of Auburn + Sennett Rates - covered earlier
- WDs 1&3 project (Easement and bid status) - covered earlier
- Town Park & Grant - covered earlier
- Website review (www.sennettny.org)
- Town Lighting replacements
- Possible charging stations and other energy credit projects - Attorney Andino discussed this earlier.
- Town Hall capital needs - bids on parking lot & interior improvements - tabled at this time.
- Town branding & marketing project - tabled at this time
- Town Employee Handbook review - tabled at this time
- Town Debt service refinancing - debt refinancing occurred.

NEW BUSINESS

Possible zoning updates - mine reclamation, commercial/industrial etc. Planning Chairman Bacon will look into this.

New Business, sign zoning, code update, a home occupation permit, food truck.

Supervisor Blair is meeting with CIDA regarding a business that wants to relocate to Sennett.

E-CODE 360 - to have Zoning Laws online. There are records grants to look at.

DUE TO ZBA MEETING - THE TOWN BOARD WILL MOVE INTO EXECUTIVE SESSION

EXECUTIVE SESSION - Pending Litigation and Second Notice of Claim filed.

Motion to enter Executive Session made by Councilman Edmunds and seconded by Councilman Wellauer at 6:54 p.m. to discuss a pending litigation matter and a second Notice of Claim.

Motion to return from Executive Session was made by Councilman Rizzo, seconded by Councilman Gagliardi. 7:28 p.m. All in favor. Aye No action was taken.

Councilman Gagliardi advises he spoke with Ryan from Cornerstone and the third week of November is a tentative date for move in. He also asked Ryan if a room could be available for the Senior Sennetters to hold their meetings and Ryan will check on that to be sure. Applications will be taken and a live lottery to pick applicants will be held on Facebook Live on September 23, 2022 at noon. Supervisor Blair will look into setting up a tour for the Board Members.

SUPERVISOR CORRESPONDENCE/REPORT - Senior Sennetters has a monthly meeting, with newsletter and lunch list.

PAYMENT OF MONTHLY BILLS -Vouchers - Motion by Councilman Edmunds, seconded by Councilman Rizzo to pay the monthly vouchers with three or more signatures.

Roll call vote:

Councilman Gagliardi	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman Edmunds	Yes
Supervisor Blair	Yes
Motion carried	5 Ayes 0 Nays 0 Absent

Next meeting is September 15, 2022

MOTION TO ADJOURN MEETING - Motion to adjourn was made by Councilman Wellauer, seconded by Councilman Gagliardi. All in favor. 7:39 p.m.

Respectfully submitted,
Kathleen Salisbury, Town Clerk
Town of Sennett