

Minutes of the Town of Sennett Town Board Meeting Held on Thursday, September 19, 2024, at 6:30 PM at the Sennett Town Office Building.

Members Present: James Vivenzio, Councilman
Michael Wellauer, Councilman
Edward Rizzo, Councilman
Kristopher LaPointe, Councilman

Absent: Thomas Blair, Supervisor

Also Present: Bill Perkins, Acting Highway Superintendent
Cheri Major, Bookkeeper
Harold Gilfus, Code Enforcement Officer
Kathleen Salisbury, Town Clerk

Residents: Bill Feocco, Patricia and Amy Rose, Joe Rossi

Remotely: Richard J. Andino, Esq.
Guest
Tom Gray
315-604-0935

CALL TO ORDER - The meeting is called to Order at 6:31 p.m. by Councilman Wellauer.

PLEDGE OF ALLEGIANCE - The meeting is opened with the pledge to the flag, followed by a prayer by Councilman Wellauer.

ROLL CALL - Town Clerk Salisbury opens the meeting with a Roll Call, Councilman Vivenzio, Councilman Wellauer, Councilman Rizzo, and Councilman LaPointe are present. Supervisor Blair is absent.

APPROVAL OF MEETING MINUTES - Meeting Minutes for August 20, 2024 are reviewed by the Board. A motion to approve the minutes is made by Councilman LaPointe and seconded by Councilman Rizzo. 4 ayes 0 nays 1 absent. Carried.

PUBLIC HEARING - None.

SCHEDULED SPEAKERS

1. MRB - Engineering items - (PER for possible water district; GIS mapping; infrastructure studies). The report from MRB was in the Board's packet. There was no appearance by MRB.

PUBLIC BE HEARD - Motion is made by Councilman LaPointe to open the Public Be Heard Period, seconded by Councilman Vivenzio at 6:34 pm. All in favor. 4 ayes 0 nays 1 absent, carried.

Joe Rossi - voiced concerns regarding Sennett Meadows original project discussions assessed value of vs. current assessment and why is current assessment so low. They have a 581-a in place. In addition, they only pay 28 out of 60 sewer units - can that number be increased?

Amy Rose - She thanks Bill Feocco and Aaron Powers for correcting the area around the perimeter of her mother's property. She continues to advise the Board of her displeasure in the way the situation with her neighbor has been handled by the Town. She has spoken with

State Police who, in turn, advised the neighbor to not park in the road. Hopefully this issue is done.

With no further public comments, a motion to close is made by Councilman LaPointe and seconded by Councilman Rizzo at 6:45 pm. All in favor. 4 ayes 0 nays 1 absent, carried.

DEPARTMENT REPORTS

- a. **Attorney** - Attorney Andino advises the Board is in possession of proposed Local Law D-2024, A Local Law Extending for an Additional Period of Twelve (12) Months the Moratorium on the Filing, Acceptance, Review and Approval of Subdivisions Greater than Three (3) Lots within the Town of Sennett.

After discussion, Councilman LaPointe makes a motion to accept the introductory Resolution of Local Law D-2024, A Local Law Extending for an Additional Period of Twelve (12) Months the Moratorium on the Filing, Acceptance, Review and Approval of Subdivisions Greater than Three (3) Lots within the Town of Sennett, seconded by Councilman Vivenzio. No further discussion. All in favor. 4 Ayes 0 Nays 1 Absent Motion Carried. Public hearing will be held on October 17, 2024.

The signed Introductory Resolution is at the end of the minutes.

Subdivision Committee is in the process of being put together and working with MRB on subdivision regulations. In the meantime, LL D-2024 was presented.

- b. **Bookkeeper** - Bookkeeper Major advises the Town Clerk is in possession of the tentative budget.

Park money was moved to the Park Account (\$7200 interest and original \$346,000)

ARPA balance of \$12,000 was used for the speed signs.

Online payroll system - The employees were working punching in and out. Training will be held in the near future.

- c. **Planning Board** - Councilman Rizzo advised, on behalf of Chairman Edmunds, that there will be no October meeting. Pizza Hut's application is still incomplete at this time.

- d. **Codes/Fire Marshal** - Code Enforcement Officer Gilfus advised his report was in the Board's packet. Issued 5 permits, 51 year to date through end of August. 7 inquiries, 1 Certificate of Occupancy, 6 Certificates of Compliance, 6 final inspections. He has been following up on previously issued permits. Has done 27 site visit inspections, 6 fire/safety inspection.

He received a tiny home on wheels (THOW) inquiry. Our current code is relative to permanent structures only. THOW's need to be certified by builder and registered with DMV. Strawberry Fields inquiry regarding brew pub. That is not allowed in the district.

Harold Gilfus - as a resident, comments on brush pick up and possibly should be scaled back or bring it here and possibly regulate where it gets put outside the residences. The Board is currently reviewing brush pick up policy.

- e. **Zoning Enforcement Officer** - Councilman Wellauer advised there was no report from Zoning Officer Vevone this month.
- f. **Assessor** - Councilman LaPointe read the report of Assessor Lowe who advised that Mr. Lowe has been registering property owners for tax exemptions, answering questions regarding school tax bills, attended continuing education classes for 2024.
- g. **Fire Dept.** - Councilman Vivenzio read the report of the Fire Department provided by Assistant Chief Holmes. The Department responded to 57 alarms in August and 441 this year.
- h. **Highway Dept.** - Acting Highway Superintendent Bill Perkins advised his report was in the Board's packet. The department has been doing brush pick up, helping other towns.

Millings - Auctions International received a bid of \$8,700

After discussion, a motion is made by Councilman LaPointe, seconded by Councilman Rizzo to authorize the Highway Superintendent to accept the Auctions International bid in the amount of \$8,700 for the millings.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Yes
Supervisor Blair	Absent

Motion carried. 4 ayes 0 nays 1 absent

Plow truck, received a bid of \$12,500, deny bid, wait and relist for \$25,000. If not accepted, will relist in November.

Koehring Gradall - received a bid at \$3,100 - Decatur interested and will purchase for \$6,000

After discussion, a motion is made by Councilman LaPointe, seconded by Councilman Vivenzio to authorize the Highway Superintendent to reject the Auctions International bid in the amount of \$3,100 for the Koehring Gradall and counteroffer at \$6,000. If no bid is received for that amount, an offer will be made to Decatur for \$6,000.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Yes
Supervisor Blair	Absent

Motion carried. 4 ayes 0 nays 1 absent

Purchase two react cutting edges for the plow trucks at \$3,800 each for a total of \$7,700

After discussion, a motion is made by Councilman Wellauer, seconded by Councilman LaPointe to authorize the Acting Highway Superintendent to purchase two react cutting edges for the plow truck in the amount of \$3,800 each.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Yes
Supervisor Blair	Absent

Motion carried. 4 ayes 0 nays 1 absent

Mowing Tractor -tabled to budget meeting.

Mulch grinder next week, will double grind for approximately \$10,000

Dumpster days will be held September 28th and 29th. Signs are up.

- i. **Water Dept.** - Water Superintendent LaPointe advised his report was in the Board's packet. Changed out 52 meters since 8/20/24. Roughly 300 remain to be changed out.

Working on lead service line inventory. Issue with Pine Ridge tank – manual mode, new part coming in few weeks. Gave water and sewer rates to Emilio.

- j. Town Clerk** – Town Clerk Salisbury advised the August 2024 monthly report was in the Board’s meeting packet for their review. Fees received of \$1,095.00 for 24 dog licenses, 5 building permits, 2 death certificates, 2 marriage licenses, and 9 decals, with the amounts disbursed to the Supervisor in the amount of \$834.09, \$26.00 to the NYS Animal Population Control Program, \$189.91 for decals and \$45 to the NYS Dept of Health.

Clerk Salisbury advised the Board she interviewed Jeana Leamy for the Deputy Town Clerk position and Mrs. Leamy has accepted the position at the hourly rate of \$21 for 10-15 hours per week for the remainder of 2024 and asks the Board to approve the hiring and hourly wage for the Deputy Town Clerk.

After discussion, a motion is made by Councilman LaPointe, seconded by Councilman Rizzo to authorize the hiring of Jeana Leamy, as the Deputy Town Clerk, effective on her swearing in date, at an hourly rate of \$21.00 per hour, subject to a successful criminal background check.

With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Yes
Supervisor Blair	Absent

Motion carried. 4 ayes 0 nays 1 absent

- k. Dog Control Officer** – There was no report of Fingerlakes Dog Protection Agency regarding

l. Committees

- *Parks & Rec* – Councilman Rizzo advised working with architect. They continue to search for affordable restrooms.
- *Veteran Affairs* – None
- *Sennett Seniors* – There was no report from Kathy Gray as her sister recently passed away. We offer our condolences to her and her family. The luncheon yesterday was held at Yawgerbrook.
- *Historians* – Jim Vivenzio advised he finished painting the historic signs in hamlet.

OLD BUSINESS

- Town Records Project grant award and status – waiting final approval
- Handbook updates (underway)
- Ambulance Services – Supervisor Blair and Councilman LaPointe continue to work on this need. (looking into quotes for district creation)
- Galehead solar developers (dormant)
- E-Code 360 codification project status – waiting for Locals Laws prior to 1998 from the State to be sure we have all of the laws on file with the State.
- Water & Sewer Rate studies – continuing evaluation – Kris is working with MRB
- Town Hall capital needs – sidewalks, etc. – continue to review and update
- Town branding & marketing project (Jim Vivenzio) – in process
- Vehicle and Traffic Safety Signs status & results – Where should the new permanent sign be located? Changed out Franklin Street Road sign.

- Possible updates to Subdivision Law re: water/wells - introduced extension
- Civil Service updates (Michael Wellauer) - continuing to update
- AED purchases/replacements (Michael Wellauer) - Councilman Wellauer continues to work on this to register with Regional EMS for public access site
- Employee positions to fill - Deputy Clerk was filled.

NEW BUSINESS NONE

SUPERVISOR CORRESPONDENCE/REPORT - NONE

EXECUTIVE SESSION (IF NECESSARY) - NONE

PAYMENT OF MONTHLY BILLS - Vouchers - Motion by Councilman Rizzo, seconded by Councilman LaPointe to pay the vouchers with three or more signatures. With no further discussion, a roll call vote is taken:

Roll call vote:

Councilman Vivenzio	Yes
Councilman Wellauer	Yes
Councilman Rizzo	Yes
Councilman LaPointe	Yes
Supervisor Blair	Absent

Motion carried. 4 ayes 0 nays 1 absent

MOTION TO ADJOURN MEETING - Motion to adjourn was made by Councilman Vivenzio, seconded by Councilman Wellauer. All in favor. 7:32 p.m.

Next regular meeting: October 17, 2024

Respectfully submitted,

[Kathleen Salisbury](#), Town Clerk
Town of Sennett

RESOLUTION #008 - 9-19-2024 - INTRODUCTORY RESOLUTION LL D-2024

**TOWN OF SENNETT
TOWN BOARD RESOLUTION**

September 19, 2024

TOWN OF SENNETT LOCAL LAW NO. D-2024

(“A Local Law Extending for an Additional Period of Twelve (12) Months the Moratorium on the Filing, Acceptance, Review and Approval of Subdivisions Greater than Three (3) Lots within the Town of Sennett”)

Councilor LaPointe introduced proposed Local Law No. D-2024, titled “A Local Law Extending for an Additional Period of Twelve (12) Months the Moratorium on the Filing, Acceptance, Review and Approval of Subdivisions Greater than Three (3) Lots within the Town of Sennett,” and made the following motion, which was seconded by Councilor Vivenzio:

WHEREAS, proposed Local Law No. D-2024 has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, proposed Local Law No. D-2024 will extend the existing moratorium on the filing, acceptance, review and approval of subdivisions greater than three (3) lots within the Town of Sennett which was enacted on November 16, 2023 as Local Law No. 5-2023; and

WHEREAS, since the enactment of the original Local Law, the Town Board has moved forward with reviewing and analyzing the need for new subdivision regulations but additional time is needed to develop comprehensive subdivision regulations that will address the concerns of the Town related to new subdivisions; and

WHEREAS, the Town of Sennett has recently seen an increase in applications for subdivisions within the Town; and

WHEREAS, the Town of Sennett has concerns related to the adequacy of the well water and groundwater supply to support future subdivisions within the town; and

WHEREAS, such proliferation has caused the Town to assess the state of its laws and regulations concerning future subdivisions; and

WHEREAS, this moratorium will enable the Town of Sennett to undertake a review to comprehensively address the issues involved with subdivisions within the Town of Sennett; and

WHEREAS, the Town recognizes the potential benefits and desirability of subdivisions, but has determined that time and research is necessary to determine how to properly regulate such subdivisions; and

WHEREAS, the Town Board has deemed this moratorium urgent and immediately necessary in order to preserve the status quo while this issue is examined by the Town; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Sennett, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQRA) with respect to the proposed enactment of said Local Law; and

WHEREAS, the adoption of said Local Law is a Type II action for purposes of environmental review under SEQRA thus concluding the environmental review process.

NOW, THEREFORE, it is

RESOLVED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. D-2024 at the Town Hall located at 6931 Cherry Street Road, Auburn, New York 13021 on October 17, 2024 at 6:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED that pending action of this Local Law, the Town of Sennett will neither accept nor process any subdivision application.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Kristopher LaPointe	Councilor	Voted	Yes
James Vivenzio	Councilor	Voted	Yes
Michael Wellauer	Councilor	Voted	Yes
Edward Rizzo	Councilor	Voted	Yes
Thomas Blair	Supervisor	Voted	Absent

The foregoing resolution was thereupon declared duly adopted.

DATED: September 19, 2024

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF CAYUGA)

I, the undersigned Town Clerk of the Town of Sennett, Cayuga County, New York, **DO
HEREBY CERTIFY:**

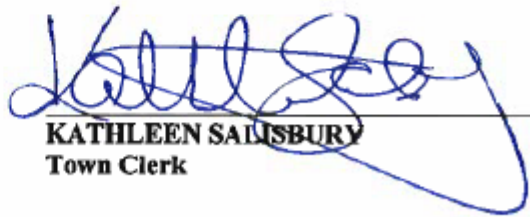
That I have compared the foregoing Resolution with the original thereof on file in the Office of the Town Clerk of the Town of Sennett, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I **FURTHER CERTIFY** that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Town on September 19, 2024.



(SEAL)


KATHLEEN SALISBURY
Town Clerk